



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**MARATHA VIDYA PRASARAK SAMAJ'S ARTS AND
COMMERCE COLLEGE, KHEDGAON**

MARATHA VIDYA PRASARAK SAMAJ ARTS AND COMMERCE COLLEGE,
KHEDGAON TAL. DINDORI, DIST. NASHIK

422205

www.khedgaoncollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Maratha Vidya Prasarak (MVP) Samaj, Nashik is 108 years old renowned educational institute in the state of Maharashtra. As its motto says, “Well-being and happiness of masses”, the institute aims at opening the vistas of education to the deprived sections of the society. The institute runs on three principles: Discipline, Quality and Transparency.

Arts and Commerce College, Khedgaon is a branch of MVP Samaj. Established in 2003, the college was started in a school building with merely 20 students to B.A. and 14 students to B.Com. faculties respectively. The main objective of our college is to provide opportunities of higher education to the students of rural and tribal area. It is affiliated to Savitribai Phule Pune University, Pune. It is multi-facilitated, co-educational and an un-aided college.

The College has precious building on 4.20 acres of land with a built-up area 2707.50 sq. m. and has adequate infrastructural educational facilities.

The students are offered undergraduate programs in Arts and Commerce faculties. The college has efficient and dedicated well-qualified teaching and non-teaching staff. The college contributes to the national development by providing access to education to socially and economically backward students.

The college takes sincere efforts to develop life skills and core competencies among the students. Through curricular and extra-curricular activities, the college imbibes the most desired values among the students. Efficient use of computers is encouraged to accelerate ICT literacy and Teachers are motivated to utilize it in teaching-learning activities. In order to inculcate moral values in students, extension activities are organised, which help them build a peaceful and prosperous society. The college strives to make our students responsible for themselves, their family and community. The governance of our college is decentralized by forming several committees which function towards the development of our college.

Vision

Our efforts are dedicated to impart quality and value based education to student and mainstreaming the practices that facilitate intellectual, emotional, physical and cultural growth of students.

Mission

To promote higher education for people in rural, tribal and backward areas and enable students to enter dynamic world confidently and contribute to the society productively.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Adequate infrastructure for academic, co-curricular and extra-curricular activities
2. Eco-friendly and ragging free campus
3. Student support for applying examinations and scholarships
4. Excellent outreach extension activities conducted in the college
5. Soft Skills Development Training Programmes
6. Organization of seminars, conferences, workshops, field trips and industrial visits

Institutional Weakness

1. Self-finance status of the institution hence shortage of funds
2. Limited availability of options in selection of programmes
3. As per need of periphery, inadequate job oriented courses
4. Financial constraints and conservative approach of parents on students for further Higher Education

Institutional Opportunity

1. Introduce Programs in Science faculty
2. Exploring different financial resources for development of college
3. Established linkages and collaborations with Agro-based industries and Marketing institutions
4. Development of sound entrepreneurship Skills in the institute
5. Introduction of earn while learn

Institutional Challenge

1. Dropout due to early marriages of girl students
2. Limited financial resources
3. Strengthening of placement cell in the college

4. Enhancing the industry-academic institution connection
5. Enhancing proficiency in English and Communication skills

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The college is affiliated to Savitribai Phule Pune University and follows the curricula prescribed by the university for undergraduate students.
- The college offers 6 academic programmes comprising 102 UG courses. The college rigorously plans its academic sessions as per the university guidelines, ensuring timely preparation of academic calendars, departmental meetings, timetables, distribution of courses, academic diary, continuous internal assessment, use of ICT tools and an effective feedback mechanism.
- The teachers are encouraged to use ICT tools and students too are given tasks of making presentations based on subject topics. Guest lectures are organized to acquaint students with current trends in their subjects. Experiential learning is accomplished by arranging field visits, study tours and projects.
- The college conducts various activities on gender related issues, environment, human values and professional ethics through NSS and SDO regularly.
- Regular feedback on curriculum delivery is obtained from students and the stakeholders. It is analyzed and discussed in the departmental meetings. The concerned teachers are given instructions to make improvements and adopt student-centric methodologies for enhancing learning experiences.

Teaching-learning and Evaluation

- Arts and Commerce College, Khedgaon is situated in the rural, tribal area of Nashik district. It has an average intake of about 450 students annually including admissions as per the reservation policy of the Government of Maharashtra.
- Teachers assess the learning levels of the students through their performance in classroom discussions, presentations and tests/ assignments. Needs of slow learners are identified and need-based remedial teaching classes are arranged. The advanced learners are motivated to actively participate in various inter-collegiate competitions, state, national level seminars and workshops. The students are also encouraged to participate in research project competitions such as Avishkar organized by Savitribai Phule Pune University.
- The college arranges field trips, study tours and industrial visits to provide students an exposure about the practical working environment. The college also has an effective mentor-mentee system for counselling.

- To maintain a healthy student-teacher ratio (2020-21 ratio is 32:1), well-qualified full-time teachers are appointed against sanctioned posts in accordance with UGC guidelines.
- Along with the traditional classroom teaching, teachers adopt ICT based teaching-learning practice to assist students to learn more effectively. The COVID-19 pandemic threw up new vistas of online teaching-learning, thus ensuring continuity as well as change in learning experiences.
- The college maintains a robust internal assessment mechanism to monitor the process and progress of assessment. After thorough assessment, the internal assessment marks are communicated to students.
- Assessment-related grievances are addressed by the teachers-in-charge. Final exam results are discussed in departmental and Staff Council meetings.
- Programmes and courses—whose outcomes are outlined by the university in subject-specific curricula – are designed to equip students with knowledge, life skills, moral values, and self-reliance.

Research, Innovations and Extension

- The college promotes a healthy research environment in the college. The Research Committee of the college facilitates and encourages research culture and innovation skills among the faculty and students.
- Faculty members as well as the students are encouraged to publish their conclusions of the undertaken projects in reputed journals, seminars and conferences resulting in 72 papers. Out of these 29 papers are published in UGC approved journals and 43 papers are published in other reputed books/ proceedings.
- Two faculty members have registered themselves in project-based Minor Research, and ASPIRE respectively, which are funded by Savitribai Phule Pune University and have also published papers in reputed journals. Students, too, are motivated to participate in project competitions (Avishkar 2016-17, 2017-18 and Innovation) and publish research papers in various state level seminars.
- Incentives in the form of registration fees are given to the teachers who attend and present papers in State, National and International Seminars and conferences.
- There are three Ph.D. faculties and one is recognized as a research guide.
- Apart from the academic activities, opportunities are created to support holistic development of students through several community outreach programmes organized by National Service Scheme and Board of Student Development.
- Special focus is given to outreach programmes that contribute to environmental sustainability, awareness of gender (in)equalities, and promotion of well-being of students and staff.
- The college has conducted extension and outreach programs in collaboration with various stakeholders of the society. Students enthusiastically participate in Swachh Bharat Abhiyaan, AIDS Awareness program, Blood Donation Camps and various Lecture Series.

- In the last five years, the college signed MoUs with NGOs and other institutions. These collaborations provide opportunities for extension and innovation, internships and career goals, and research and development. Every effort is made to establish enriching and meaningful collaborations with academic and non-academic institutions outside the university.

Infrastructure and Learning Resources

- The college has good infrastructure and learning resources including a seminar hall, Computer Laboratory, adequate Library with a well-furnished reading room, RO water purifier unit, and a bus facility for easy transportation.
- The learning resources like Language laboratory, INFLIBNET, e-journals, e-books, Shodhganga are available in the library. The College has three LCD projectors for ICT enabled teaching.
- The college has extensive infrastructure required for sports activities like athletics, volleyball, badminton, yoga, table tennis, weight lifting, powerlifting, wrestling, etc.
- For girls, a separate common room facility is available on the campus. The girls' common rooms are equipped with a First Aid Box and Sanitary Napkin Vending Machine.
- The Computer Laboratory is utilized for training purposes and also to fill up the examinations and Scholarship forms.
- There is a UPS facility to ensure power backup.
- The College has a huge playground sufficing the purpose of providing the best learning experience of outdoor physical activity.
- The college has a policy to make Annual Maintenance Contracts (AMC) with different vendors (MVP Printing Press, Multinet, ITI, Architect College, Electrician, Plumbing Services etc.) for maintaining physical, academic and support facilities.
- The college maintains an adequate student computer ratio (15:1) with 100 Mbps bandwidth internet connection and campus Wi-Fi facility.

Student Support and Progression

- The college has developed an effective support system to help students in their education and progression. Around 69.78% of our students are benefitted by scholarships, free ships of the Central and State government.
- Savitribai Phule Pune University has provided four types Scholarship to the college students which are as follows:

Pune University Scholarships 1) Gunwant scholarship of Rs 1,50,000/- 2) Kranti Jyoti Savitribai Phule Scholarship of Rs.1,70,000/- 3) Scholarship for Economically Backward Class of Rs. 96000/- 4) Rajarshi Shahu Maharaj Scholarship of Rs. 1,68,000/-

Also, Institute level merit scholarship, financial support is provided for economically weak students. Effective measures such as Sevak Kalyan Nidhi, Vidyarthi Suraksha Nidhi, Group Insurance facilities are provided to the students. Our two students are benefitted with the scholarship of Rs. 20,000/- each by Pernod Ricard India Ltd. under CSR fund for the last two years.

- The college has established a Competitive guidance centre. The centre has organized various workshops on career guidance and lectures every year. For the career enhancement of the students the college organizes soft skills training programme, Guidance Scheme for Weaker students and Yoga training. A Personal counseling Centre has been established in the college to solve the problems of students with direct interaction and also through group counseling sessions.
- The college has provided group Medical Insurance and vidhyarthi suraksha yojana for each and every student.
- Earn and Learn Scheme is functional in the college. In the last five years, 59 students are benefitted by Rs. 1,98,660/- under this scheme.
- The college provides support to students for skill development, career counselling, competitive examination guidance, placement, and entrepreneurship development.
- The college has a transparent mechanism of student grievances for sexual harassment and anti-ragging. Awareness is created through the workshops and guest lectures about sexual harassment and anti-ragging.
- On an average 6 students are placed in various organizations per year. In the last five years, 66 students have progressed to Higher Education from our college. Total 2 students have passed NET/SET examination; 03 students have qualified the State Police Examination. Yearly on an average 30 sports, cultural activities and competitions have been organized.
- The college has an active Alumni Association that facilitates the alumni network and support in the form of motivation and opportunities for the current students.

Governance, Leadership and Management

- Leadership and governance at Arts and Commerce College, Khedgaon entails participative management by the Governing Body, the Principal, the teaching and non-teaching staff, and the students. These stakeholders collaborate in a democratic manner in carrying out their professional responsibilities and in accomplishing the vision and mission of the college.
- The College Development Committee and the IQAC monitor the college administration. IQAC suggests programmes and activities that are approved by the CDC. The Principal helps in governing and managing the college through CDC, IQAC, and other college committees.

- Any progressive policy and plan is thereby deployed after due deliberations at the level of the Staff Council Committees. The newly constructed college building is an example of such assiduous planning and deployment at various levels. The college believes in democratization of activities and information.
- The e-governance tools used by the college facilitate ease of access to information to students and faculty. There are several schemes provided by the parent institute to take care of the health and economic welfare of the college fraternity.
- The college also extends constant support to the staff in their professional pursuits. To this end, numerous professional development and academic programmes are organized in the college.
- The college encourages the faculty to participate in Refresher, Orientation, and Faculty Development Programs to complete their M. Phil. and Ph. D. Study leave and financial support are granted to the faculty for attending seminars, workshops, and conferences.
- The College has introduced e-governance in administration, finance, accounts, student admissions, library and examination.
- The performance of the teaching and non-teaching staff is assessed through the Annual Performance Appraisal System.
- Arts and Commerce College, Khedgaon could attain excellence only with the shared responsibilities of the stakeholders in every area of operations. In addition to the collective role of the faculty, the IQAC at the college has been instrumental in overall quality assurance in teaching-learning processes. This collaborative effort has taken the college to new heights every year, aspiring for higher competitive goals in leadership, governance, and in its institutional values.

Institutional Values and Best Practices

- The college strives hard towards implementing best practices such as Empowered, Participative and Transparent Governance through Institutional Management Software and Green Campus Initiatives . In Adopted village of Shindwad, the NSS unit of the college has developed a green zone at Ratangad by planting around 9000 medicinal plants.
- The main feature of this System is the ease of access to information regarding status of each and every student to all academic stakeholders including Principal, Heads of Departments, Faculty, Tutors, and Class Advisors, Chairpersons of Class Committees, Officials at the Administrative Office, Library Staff, Parents and Students.
- Every year, the institute organizes the blood donation camps for welfare of the society and motivating the students to become a responsible citizen and, thus spreading the message of peace and harmony through humanitarian approaches.
- The college organizes gender equality promotion programs to emphasize women empowerment, self-protection, rights and laws that protect women and health awareness.
- The college maintains complete transparency in its financial, academic and auxiliary functions by a

participative mechanism.

- The college prepares a prospectus and a handbook of code of conduct which is displayed on the college website.
- The college campus comprises continuous supply of water from Gram Panchayat, and water purifier system.
- The college has a facility of canteen, first aid box and medical help if needed.
- For differently abled students, the college provides basic physical facilities and a restroom.
- The college takes efforts for the development and maintenance of the green campus.
- The college organizes national festivals and celebrates birth anniversaries of the great Indian personalities.
- The college conducts various activities for the promotion of universal values, national integration, social harmony, and social cohesion as well as it observes fundamental duties.
- About 30 % of the annual lighting power requirement is met through LED lamps.
- The college campus comprises a rainwater harvesting unit, bore well recharge pits and check dam construction.
- The College observes No Vehicle Day.
- The College conducts green audit, carbon sequestration audit, energy audit, and fire audit.
- The College makes available the physical infrastructure to carry out different social needs such as community welfare programs for the benefit of social development.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MARATHA VIDYA PRASARAK SAMAJ'S ARTS AND COMMERCE COLLEGE, KHEDGAON
Address	MARATHA VIDYA PRASARAK SAMAJ ARTS AND COMMERCE COLLEGE, KHEDGAON TAL. DINDORI, DIST. NASHIK
City	Nashik
State	Maharashtra
Pin	422205
Website	www.khedgaoncollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Sunanda Tanaji Wagh	02557-235183	9423144192	02557-235183	acckhedgaon@rediffmail.com
IQAC / CIQA coordinator	Anil Keshav Bachate	-	8007896272	-	tathagat05@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college

15-06-2003

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State**University name****Document**

Maharashtra

Savitribai Phule Pune University

[View Document](#)**Details of UGC recognition****Under Section****Date****View Document**

2f of UGC

12B of UGC

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**Statutory Regulatory Authority****Recognition/Approval details Institution/Department programme****Day,Month and year(dd-mm-yyyy)****Validity in months****Remarks**

No contents

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?

No

Is the College recognized for its performance by any other governmental agency?

No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	MARATHA VIDYA PRASARAK SAMAJ ARTS AND COMMERCE COLLEGE, KHEDGAON TAL. DINDORI, DIST. NASHIK	Rural	4.2	2707.5

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Marathi	36	HSC and Equivalent	Marathi	30	13
UG	BA,Economics	36	HSC and Equivalent	Marathi	30	10
UG	BA,Political Science	36	HSC and Equivalent	Marathi	30	16
UG	BA,Psychology	36	HSC and Equivalent	Marathi	30	5
UG	BCom,Commerce	36	HSC and Equivalent	Marathi	60	18
UG	BCom,Commerce	36	HSC and Equivalent	Marathi	60	20

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				12			
Recruited	0	1	0	1	0	0	0	0	3	0	0	3
Yet to Recruit	0				0				9			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				9			
Recruited	0	0	0	0	0	0	0	0	5	4	0	9
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	0	0	0	0
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	7	0	0	7
Yet to Recruit				1

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	1	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	5	0	10
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	0	0	3
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	221	0	0	0	221
	Female	133	0	0	0	133
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	24	18	19	21
	Female	15	21	21	24
	Others	0	0	0	0
ST	Male	54	57	39	46
	Female	31	40	39	39
	Others	0	0	0	0
OBC	Male	70	73	69	78
	Female	48	38	39	31
	Others	0	0	0	0
General	Male	102	100	57	81
	Female	55	64	59	45
	Others	0	0	0	0
Others	Male	8	9	8	9
	Female	8	9	7	6
	Others	0	0	0	0
Total		415	429	357	380

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The Vision of National Education Policy to provide high quality education to develop human resources in our nation as global citizens is well taken by Savitribai Phule Pune University by implementing
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	<p>Choice Based Credit System for all programs. In view of the NEP Our College has initiated the implementation of key principles of NEP such as multidisciplinary approach for all curriculum, different methods with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. Academic programmes are modified to include Multidisciplinary /Interdisciplinary courses as electives. All programmes are modified in such a way that students get maximum flexibility to choose elective courses offered by other Departments. University is proactively working towards implementation of the suggestions given in the NEP by integrating add-on courses at each level.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>In an Academic Bank of Credits students can deposit, transfer and redeem credits earned through a variety of courses, including MOOCs, SWAYAM etc. Savitribai Phule Pune University (SPPU) offers flexibility for students to experience diverse learning. SPPU is an on-board official member of the National Academic Depository which offers an online repository for all academic awards under the Digital India Programme. From 2015 onwards, SPPU adopted digital procedure for conducting examinations. It follows a choice-based credit system for all of its programmes and is now in the process to pass a resolution related to the ABC in the Academic Council.</p>
<p>3. Skill development:</p>	<p>Skill Development training Centre is a platform to enhance the skill and make the students industry ready in Training is crucial for organizational development and its success which is indeed fruitful to both employers and employees of an organization. The affiliating Savitribai Phule Pune university offers a total of 270 courses which are offered at Diploma, UG, PG, and doctoral levels. The SPPU aims at providing quality vocational education through these courses combining class room centred formal education and training with experience sharing of Industry practitioners and internships in business houses. As per the guidelines of SPPU, the College introduced Business Management subjects for T.Y.B.A. program. The purpose of this course is to impart professional knowledge on the theories, models and basic principles of organizational behaviour in the field of entrepreneurship, and teach</p>

	<p>students how to apply them to entrepreneurial activities. After completing the course, students should improve their decision-making skills, Leadership and entrepreneurship skills make meaningful contributions to the interests of stakeholders. This course enables students to acquire in-depth entrepreneurial knowledge. In our College at T. Y. B. A. level a value added course Generic Elective Humanities is opted by students for 4 Credits. The topics covered in the syllabus are Digital Literacy and its importance in professional life. In this course, students are trained with Internet Basics and Introduction to MS Office tools such as Paint, Office, Excel and PowerPoint. With the help of this, the students can find opportunities in using digital technology at workplace. The second topic is Social Innovation in which students have to Identify the specific government department concerning any specific problem e.g., Sanitation, Electricity, Public Food Distribution and visit the government authority to convey the problems. Also under 'Civic Action and Innovation', Students visit the Centre for Innovation, Incubation and Linkage Centre in the Savitribai Phule Pune University. Students are evaluated by submitting a detailed report explaining the innovation activities suitable for their residential area or any specific social problem in consultation with the course teacher.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The SPPU encourages learning of Regional language Marathi, Sanskrit by offering PG, MPhil, PhD, Post Doc degrees. After spoken English and Marathi, now the Savitribai Phule Pune University (SPPU) will soon offer a course in spoken Sanskrit. The certificate course which hopes to increase the understanding and popularity of the language. This will definitely boost understanding the cultural values permeated by the literary works in Marathi and Sanskrit. Further, Indian culture and Business Ethics in curriculum of Business Administration, teaches cultural values in Indian tradition so a business students imbibe value orientation while in business.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The SPPU Pune Provides various courses in streams Humanities, Science, Education, Law, Business Administration, Engineering, Environmental Studies, Social Sciences and Technology. A total of 48 courses are available at the diploma level. The university offers 47 UG courses, 142 PG courses, and</p>

	<p>33 doctoral courses. All these programmes are offered as outcomes-based education (OBE) which are designed keeping in mind the regional and global requirements. SPPU clearly stated Programme Outcomes, Programme Specific Outcomes and course outcomes for each and every program. These courses are designed with cognitive abilities such as Remembering, Understanding, Applying, Analysing, Evaluating and Creating. Further value added courses ensure social responsiveness and ethics, as well as entrepreneurial skills so that student contribute proactively to economic, environmental and social well-being of the nation. All course syllabi have been designed with due consideration to economic and social needs at large so as to apply the spirit of NEP.</p>
<p>6. Distance education/online education:</p>	<p>Educational institutions in the country has increasingly involved in using the digital platforms for engaging classes, conducting conferences and meetings due to Covid-19 Pandemic. Though this situation is not competent with face to face learning, Online education has broken the geographical barriers creating interaction of experts and students from distant places. Because of this, educational institutions have paved the way of adopting hybrid mode of education combing online and offline resources. This prediction is visualised by the NEP. Covid-19 experience gained during pandemic created online resources by educators and students will now flourish to a large extent in many fields. Faculties are encouraged to offer MOOC courses, E-content at SPPU which promotes the blended learning system of learning. Our College has started Distance Education programmes such as School of Open Learning for Post-Graduation Programs in Arts and Commerce.</p>

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
102	71	57	57	57
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
06	06	06	06	06

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
380	357	429	415	403
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
120	120	120	120	120

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
140	106	81	83	96

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	14	14	14

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	14	14	14

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 13

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
8.16	7.88	12.7	9.69	9.71

4.3

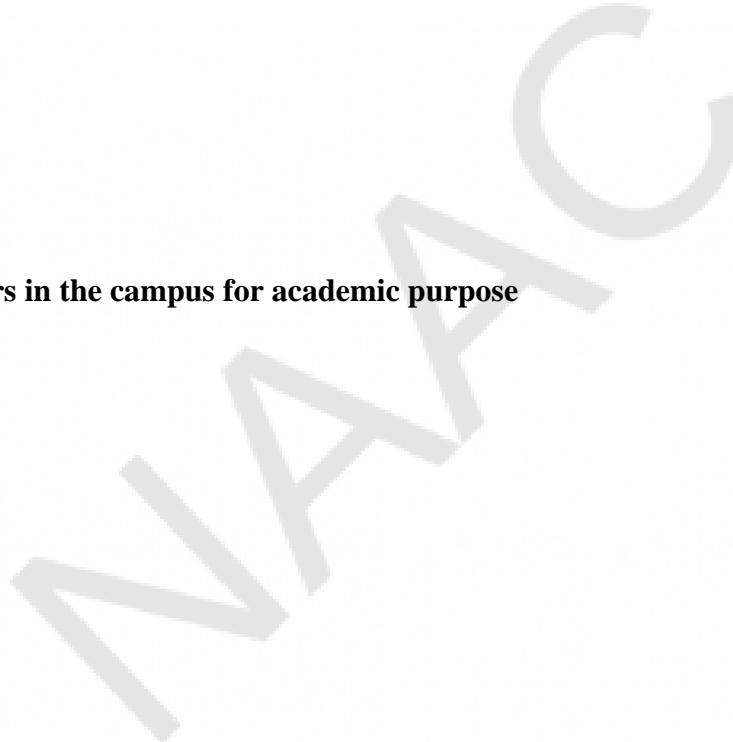
Number of Computers

Response: 23

4.4

Total number of computers in the campus for academic purpose

Response: 17



4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Yes

- Maratha Vidya Prasarak Samaj's Arts and commerce college, khedgaon is affiliated to Savitribai Phule Pune University. The college follows the curricula prescribed by the university. The IQAC prepares an academic calendar prior to the academic year. It illustrates all the significant activities to be carried on during the year.
- The academic calendar is discussed and circulated in the Staff General Meeting. HODs of all departments plan and discuss important dates of departmental programmes, seminars, workshops, availability of guest speakers, training programmes, Mid Semester tests and practicals. HODs distribute the course-wise workload among faculties and advise students to prepare teaching plans of their respective subjects. The subject teachers keep a record of teaching plan, actual teaching units, academic and administrative committee responsibilities. The academic diary is monitored by the concerned Head of Departments and the Principal of the college.
- Faculty members prepare Semester-wise teaching plans for theory and practical at the beginning of every term/semester.
- The timetable committee prepares a general time-table and HoD of concerned departments prepare departmental timetables. Teachers conduct classes according to the timetable. The IQAC and departmental meetings are held periodically to review the syllabus completed.
- For the effective transmission and delivery of curricula, departments integrate classroom teaching with various ICT tools, field projects, student seminars, tutorials, sessions of solving the question papers, poster presentations, field surveys, etc.
- For the up-gradation of subject-related knowledge, the college organizes seminars and workshops. This activity provides a platform for teaching, non-teaching, and the students to participate and interact with the experts in various fields and enrich and update their subject knowledge.
- For effective curriculum delivery, teachers use participative, problem solving and student-centric learning methods.
- The departments organize excursions, study tours, field and industrial visits for students to experience practical knowledge. The faculty members promote the students to read the resources available in the library. Skill development programs are conducted to increase employability of the students.

- The College Library provides e-content facilities such as INFLIBNET, e-journals and e-books.
- The College also provides departmental library and 100 Mbps internet connectivity with campus Wi-Fi facility to the students and the teachers for effective teaching-learning.
- Teachers provide study material to the students through Google Classroom, WhatsApp group and an updated college website.
- The College also provides Mentoring to the weaker students through remedial teaching.
- IQAC recently conducted the Academic and Administrative Audit by the external agency for further improvement in academic and administrative activities.
- At the end of the academic year, IQAC collects feedback on curricula from the students, teachers, parents, alumni and employers. It is analyzed by the proper mechanism constituted by the college and the report is communicated to the concerned departments and the university.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Yes.

The institution strictly follows the time schedules stated in the academic calendar and circulars regularly provided by Savitribai Phule Pune University (SPPU) for the conduct of CIE.

The academic calendar is prepared well in advance for the next Term/ Semester. The academic calendar is displayed on the notice board for reference of the students and staff. It is also uploaded on the college website for the all-time information of the students and stakeholders. It shows the approximate schedules regarding admission process, teaching-learning schedule, evaluation blueprint, curricular and co-curricular activities, extra-curricular activities, major departmental, and institutional events to be organized, and dates of holidays.

To carry the continuous evaluation process smoothly, a senior faculty of the college is appointed as Chief Examination Officer by the Principal. The CEO, in consultation with the Principal and IQAC, makes a plan of exam activities for the whole year.

The examination committee appoints two senior faculties as a member of Internal Squad to monitor and guide teachers for conducting disciplined and error-free internal as well as external examinations.

The details of exam schedule, filling of examination forms, exam time tables are regularly displayed on the college notice board and the college website. The same information is circulated through every class as well as with the electronic media such as Google Classroom and WhatsApp.

Home Assignments, Mid Semester Tests, Presentations, Viva voce, Practical and Term End Exams are conducted by strictly following the time schedules. The Annual Examination is administered as per schedules provided by the SPPU. They are included in the academic calendar and implemented at the end of the semester.

The institute follows the Semester system with 70(external) :30 (internal) evaluation pattern.

The examination committee works on the slots reserved in the academic calendar for internal evaluation and prepares and displays the time-table well in advance. The departments prepare their teaching plans in their meetings keeping in mind the schedule of internal evaluation in the academic calendar of the college as well as the additional tests.

Only the students who are absent for the tests on valid grounds are allowed to go for an evaluation at a later date.

The following are the important aspects of the academic calendar:

- a. The academic calendar for departmental activity
- b. Planning of multiple activities of respective committees.
- c. Planning of extra-curricular activities of the N.S.S., and cultural department.
- d. Activities of the Sports Department including the prize distribution function.
- e. Planning of the Examination Department of the college.
- f. The tentative schedule of University Examinations.
- g. University schedule of holidays and vacations, term-end and term start dates.

The college implements the examination and evaluation process as follows:

1. Semester pattern (2019) Examination Evaluation procedure

Semester Wise - Home assignments

Semester Wise - Unit Test

Semester Wise – oral /viva/group discussion

2. Annual pattern (2013) Examination Evaluation procedure

Term End exam

Practical for commerce program	
It has been observed that the innovative and novel practices initiated by the institution have contributed to the understanding of the students.	
File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 06

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 7

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
01	03	01	01	01

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 16.1

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
63	77	60	60	56

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Yes.

In order to integrate the cross cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and sustainability, the College has imbibed different types of courses in the curriculum, some enhance professional competencies while others aim to inculcate general competencies like social values, human values, environment sensitivity etc., thereby leading to the holistic development of students.

The following are the selected few courses that integrate crosscutting issues into the curriculum:

Course Code	Programme Name	Course Title	Unit/ Topic in which issues discussed	Crosscutting issues addressed
2027	SYBA	Marathi G2	Jeewanwedh, Vyactimatwa Vikasachi Koushalya	Professional Ethics
2158	S.Y.B.A.	Economics G2	Banking in India	
3027	TYBA	Marathi G3	Opportunities In Travel Industry	
3227	TYBA	Psychology G3	Evaluating Job Performance	
1113	FYBCom	Compulsory English	A Talk on Advertisement	
2113	SYBCom	Business Communication	Job Interviews	
2143	SYBCom	Business Management	Marketing Management-Social Culture	
1337	FYBA	Optional English	Marriage is a Private Affair	Gender Sensitivity
2017	SYBA	Compulsory English	Another Woman	
2027	SYBA	Marathi G2	Savitribai Phule and Gender Equalities	
2227	SYBA	Psychology G2	Understanding Self and Gender	
3167	TYBA	Political Science G3	Feminism –Meaning and Nature , Feminism	

			in India	
3029	TYBA	Marathi S4	Ling Bhedachi Janiv Bhashetun	Human Values
1017	FYBA	Compulsory English	Karma, Prospects of Democracy	
1017	FYBA	Political Science G1	Fundamental Rights	
2017	SYBA	Compulsory English	Playing the English Gentleman, A Letter by Hazlitt to his Son	
2027	SYBA	Marathi G2	Jeevan Wedh, Natsamrat Play, Dr Babsaheb Ambedkaranche Charitra	
2167	SYBA	Political Science G2	Liberty and Equality	
2143	SYBCom	Business Management	Organisation and Staffing	
1207	FYBA	Elements of Geography G1	Soil Degradation, Watershed Management	Environment and Sustainability
2207	SYBA	Geography G2	Global warming	
2999	SYBA	Environmental Awareness	Pollution, Biodiversity, Ecology	
3207	TYBA	Geography G3	Regional Geography in India	
2777	SYB.Com	Environmental Awareness	Population and Sustainable Development	

Activities/programs conducted by college addressing cross-cutting issues:

Human values and Professional Ethics:

1. Organizing various extension activities through NSS such as Blood donation, HB Check-up Camps to inculcate values of National Integrity, Patriotism, equality and brotherhood.
2. Soft Skills Development Programme for Third Year B.A. and B.Com. Students
3. M.R. Jayakar Employability Skills Programme
4. Organizing Guest lectures, Seminars, Workshops on Entrepreneurship Development

Environment and Sustainability:

- 1.NSS promotes environmental awareness through tree plantation, water conservation, check dam construction, blood donation, village cleanliness etc.
2. Initiatives such as Swachch Bharat Abhiyaan, Pollution-free, Plastic-free campus.
3. Use of LED lights to save energy and minimize environmental pollution.
4. Regular Green and Energy Audits

Gender sensitivity:

1. Organizing programs such as Women’s Health and hygiene, Nirbhaya Kanya Abhiyaan, Personality development, Self-defence and Karate Training, Pre-marriage Counselling, yoga training etc.
2. Organizing Gender equality programmes International Women’s Day, Awareness of Female Foeticide, Benefits of Girl’s education, expert lectures on equal rights of women etc.
3. Gender audit

Apart from the above, the Institute organizes various awareness programs and activities on cross-cutting issues with the support of external organizations and experts.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 2.86

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	02	02	02	02

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 24.47

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 93

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: A. All of the above

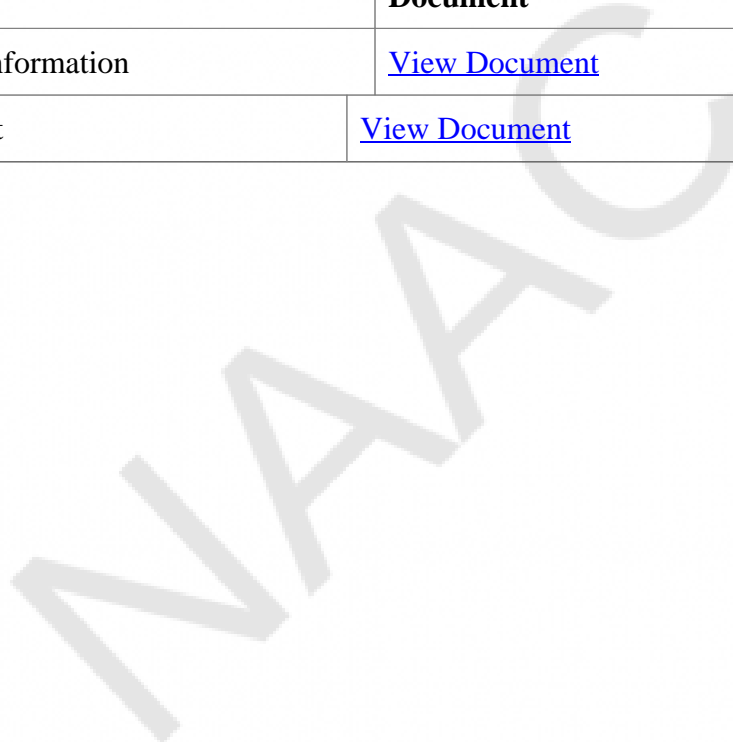
File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document



Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 100

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
240	240	240	240	240

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
240	240	240	240	240

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 65.5

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
77	62	83	90	81

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Yes.

- The learning levels of the students are assessed by the teachers in the classrooms through continuous internal assessment. The respective teachers conduct introductory lectures at the commencement of the programme. Each department shares tentative academic calendar with pattern of internal assessments and evaluation by university. Students are assessed at two levels. During the lectures, the students are assessed through their performance in home assignments, Mid Semester Tests, group discussion, Presentations, Project works, and secondly, marks scored in the Term End Examination. The results of both activities help teachers to identify the slow and advanced learners. According to their needs, Specific teaching-learning methodologies are designed for the slow and advanced learners.
- The students who have been underperformers in classroom activities or scored less than 50% marks in Term End exam are categorized as slow learners. Such students are provided extra coaching after regular classes where subject teachers spare time to help them to cope up with the subject.
- They are offered remedial courses specifically for difficult subjects like English, Accounting and Business Mathematics and Statistics to bridge the gap between the slow learners and the advanced learners. For difficult subjects like English and Accounting, academic and personal counselling is done by teachers for the slow learners and also extra question papers are discussed and solved in the classroom.
- Advanced learners are identified through their performance in classroom activities, assignments, their understanding and knowledge of the subject and scores in Term End examination. The Institute promotes independent learning that contributes to their academic and personal growth. Such students are encouraged to participate and present papers in various Seminars, Conferences, Workshops and Inter-Collegiate Competitions organized by other colleges. Students representing the college in various inter-collegiate competitions are provided with the benefit of retest.
- They are given support to organise and participate in activities like Debate, Avishkar competition, Group Discussion, Elocution and Cultural programmes like Yuva Spandan. Advanced learner students are encouraged to prepare for competitive exams like UPSC, MPSC and Banking. Students are provided with opportunities to upgrade their knowledge and skills through courses like Tally, Soft Skills Development. Students with good communication skills are motivated for anchoring and event management of various college level programs. Students with exceptional sports skills are encouraged to participate in various college, zone, university level as well as open sports tournaments.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

File Description	Document
2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)	
Response: 29.23	
Any additional information	View Document

2.3 Teaching- Learning Process

<p>2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</p> <p>Response:</p> <p>Yes.</p> <p>In order to realize students' potential, the College makes continuous efforts to make our students as responsible members of the society. Placing students at the centre of the learning process, the Institute adopts various teaching methodologies for enhancing their learning experiences. Teachers encourage student-centric learning by allowing students to share in decisions, believing in their capacity to lead, and remembering how it feels to learn.</p> <p>The college has adopted various student-centric teaching-learning and pedagogical methods for enhancing the learning levels of the students. Apart from regular classroom teaching, teachers employ experiential learning, problem-solving methodologies, role-playing activities, classroom seminars, group discussions, project works, survey methods, case study, field visits, field projects, review of books and research papers.</p> <p>Experiential Learning:</p> <p>Experiential learning engages students in critical thinking, problem-solving, and decision making in contexts that are personally relevant to them. College consciously encourages student participation in Field trips, Study tours, Industrial visits and Foundation Day of the Parent institute.</p> <ul style="list-style-type: none"> • Field trips and Study tours were organized by the Geography department for students at geographical, historical places. In these field trips, students observed places, collected samples, or took photographs for further study. These field trips helped students come close to the environment which helps to bridge the gap between classroom education and the real world. • Commerce and Economics departments arranged industrial visits to Sula Vineyards Dindori to give them an exposure to better industrial and business practices in progressive economies and to make our students gain knowledge of planning, production, logistic management and other aspects of

industry functioning.

- Study visits are organised by Political Science, Economics departments to get an understanding of the socio-political, economic and geographical conditions of the people living in rural areas.

Participative Learning:

- Class seminars
- Group discussions
- Participation in debates
- Role-playing method/Acting out method
- Field visits/Industrial visits/Survey etc.
- Field /Industry visit Projects.
- Research projects

Problem Solving:

In order to develop and enrich students' creativity, decision-making ability, critical thinking, reasoning power, the college has adopted this method. The students take the initiative to learn the topics of their subjects like Business Mathematics and Statistics, Corporate Accounting, Advanced Accounting, Auditing and Taxation, Economics and Psychology through problem-solving methodologies.

Outreach activities are offered to develop human values, ethics and leadership qualities

among the students such as:

- NSS Special Winter Camps
- Skill-Based Courses/Value Added Courses
- Yoga Courses for physical and mental health
- Entrepreneurship Development Programmes
- Cultural events
- Personality and Soft Skills Development Programme.

The college gives priority to the holistic development of the students outside the classroom through co-curricular, extra-curricular and field-based activities. In order to pursue the interest in their field of specialization, student's forums and committees are functional. Some of the committees like Cultural Committee, Sports Committee, Alumni Committee, Library Committee, Placement Committee etc. are having student representations and participation.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

- ICT laboratory is designed to conduct ICT based teaching and learning. Along with regular lecture methods, teachers make use of various teaching aids to help students in achieving high academic standards. Students are encouraged to give presentations on given topics. The college motivates faculties to complement the academic system with ICT based teaching methodologies. Some departments are equipped with LCD projectors and internet connection to help students to learn and upgrade themselves with the current changing scenario.
- The institution has installed LCD Projectors and equipped a Computer Lab for the use of ICT in teaching-learning. Computers, LCD projectors and internet are made available to all the students. This exposure to technology has made students more proactive towards gaining knowledge of various fields.
- The teachers provide students with all the crucial and relevant information related to their subjects with the help of various e-learning sources. Students are provided the study material through electronic media.
- The faculties encourage students to attend various subject related seminars and workshops held with online as well as offline mode. To improve language skills, the department of English undertakes practice sessions on spoken skills.
- Accessibility to e-resources via INFLIBNET is provided in the library. This facility is available for teachers and students. These resources help them in the field of research.
- Psychology laboratory in the college is utilized for training the applied psychological skills.
- PowerPoint presentations in the classrooms by the teachers help students in interactive learning. With the help of Presentations using diagrams and charts, students can make notes pointwise which will definitely enhance their knowledge. For two years, because of COVID-19 situation, Teachers

have started taking lectures online on Zoom, Google Meet, Microsoft Teams. Also, reading materials, short notes, e-books are shared by teachers over different media like E-Mail, College Portal, WhatsApp, Google Classroom, etc.

The use of ICT has proved beneficial in the following ways:

1. Increases the motivation and interest of the students in the subject/topic
2. Develops independent learning among the students
3. Brings creativity in teaching and learning
4. Develops collaborative and team work
5. Saves time in lesson planning
6. Offers new way of teaching the subject
7. Brings variety in content and presentation
8. Makes teaching-learning interactive and student centric
9. Develops reference skills and brings current knowledge in class
10. Increases student engagement in teaching and learning activities
11. Removes spatial and temporal disadvantages in terms of availability of teaching learning resources

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 31.67

2.3.3.1 Number of mentors

Response: 12

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 100	
File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)											
Response: 20.55											
2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years											
<table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>03</td> <td>02</td> <td>03</td> <td>03</td> <td>03</td> </tr> </tbody> </table>		2020-21	2019-20	2018-19	2017-18	2016-17	03	02	03	03	03
2020-21	2019-20	2018-19	2017-18	2016-17							
03	02	03	03	03							
File Description	Document										
Institutional data in prescribed format	View Document										

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)	
Response: 6.03	
2.4.3.1 Total experience of full-time teachers	
Response: 78.41	

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

- Yes.
- Internal assessment is an integral part of the curriculum and is compulsory for all students. It enables students to demonstrate the application of their knowledge and skills that they have learnt during the process of teaching and learning. It helps students to pursue their personal interests without any constraints of time and (written) mode of expression.
- The college has initiated continuous and comprehensive internal evaluation under the norms and guidelines of Savitribai Phule Pune University, Pune.
- The college has formed an Examination Committee which has been entrusted with the responsibility of carrying out the process of internal assessment in a transparent and vigorous manner. The Principal has appointed a senior faculty of our college as the Chief Examination Officer (CEO).
- Along with committee members, the CEO holds regular meetings with faculties and provides guidelines related with the assessment procedure. Students are communicated through academic calendar and notices posted on the college website and notice board. The college prospectus describes the detailed process of evaluation.
- The college conducts Term End Examinations in a stipulated time with guidelines given by Savitribai Phule Pune University. Our mother institute, Maratha Vidya Prasarak Samaj prepares a unified schedule and sets question papers of Term End Exams with the help of eminent faculties.
- The college performs a throughout internal evaluation of students of 2013 Pattern and CBCS pattern (with effect from 2019). Students are well informed about the value added and credit courses at the beginning of the academic year.
- The students are assessed with evaluation tools such as home Assignments, presentations/seminars, tutorials, group discussion, project work, practical, Mid Semester Written Tests and Term End Exam. The records of internal assessment are kept in the examination department and respective academic departments.
- After the evaluation, grades or marks are displayed on notice boards. In case of any discrepancy or doubts students can apply for rechecking and revaluation. Further, on-demand photocopy of answer sheets is made available to the students.

- Students who were unable to appear for the scheduled internal exams, due to their participation in sports/ other activities or some valid personal reasons, an opportunity is given to reappear for the internal tests.
- During COVID -19 Situation, since the examination pattern is changed, different techniques and methods such as Google quiz for MCQs, tutorials, Online Classroom presentations, individual and group projects are employed.
- An Internal Squad is appointed by the Principal to monitor the Mid Sem Tests / Term End Exams.
- All the internal and external examinations are conducted under the surveillance of CCTV cameras.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Yes.

- The internal assessment, along with external assessment, is equally important to understand the learning levels of the students.
- The college has built a sound mechanism to deal with internal examination related grievances.
- The college has an Examination Committee constituted under the chairmanship of the Principal to look into the matter and appropriate measures are taken sensibly, transparently, and within the stipulated time limit.
- Right from Filling Examination forms to students appearing for exams, each and every faculty guides students to solve examination related issues.
- As per the guidelines of the Savitribai Phule Pune University, the committee informs students about internal exams through college notice boards as well as classroom circulars.
- Grievances associated with Internal assessment are handled by the examination committee of the college whereas, issues of external exam or online marks are forwarded to the Savitribai Phule Pune University.
- An internal Squad is formed to deal with issues related to internal exams.

- The code of the conduct of examination is available in the college prospectus, college website and on the notice board for students' information.

Redressal of Grievances at various levels:

DEPARTMENT LEVEL:

1. The grievances such as delay in submission of assignments, journals or projects and clarification of doubts in question papers and sudden change in assessment schedule etc. are resolved immediately by the teachers concerned and Head of the various departments.
2. Students' Roll Call as well as the list of Specialized subjects are circulated through departments.
3. Internal Examination answer sheets are shown to the students after the assessment by the concerned subject teachers for further clarification of the students.
4. Repeater/ backlog students are communicated about examination schedule through phone calls and WhatsApp messages.

INSTITUTE LEVEL:

1. The Examination Committee of the college displays the schedule of the internal and Semester examination as per the guidelines by the Controller of Examination of SPPU, Pune and communicates to the students well in advance.
2. The issues such as students' eligibility, SPPU login id, missing name from roll call list etc. are addressed by the committee.
3. Any major issues/ grievances regarding exams are escalated to the affiliating University for further action.

UNIVERSITY LEVEL:

1. Internal examination marks of various subjects are filled and submitted through the online Portal of the University by the Login Id of the concerned subject teachers.
2. The grievances regarding Correction in names, subjects, marks or issuing of wrong marksheet are addressed by the Savitribai Phule Pune University.
3. The COE, SPPU, Pune resolves the exam issues through web mail.
4. Grievances of the students such as online examination form, incorrect entry of marks, queries related to subject codes/programs, wrong entries in names, hall tickets, absenteeism, etc. are addressed in stipulated time by the college and the university.

- 5. A time-bound Redressal mechanism is suggested by affiliated University. As per the guidelines and rules set by the University, there is a provision for revaluation of the answer sheets.
- 6. All exam halls and examination strong rooms are under CCTV surveillance.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Yes.

- The college is affiliated to Savitribai Phule Pune University and follows the curricula prescribed by the university. The curricula state the objectives and learning outcomes for both B.A. and B.Com. programmes.
- The learning outcomes form an integral part of the institution’s Vision, Mission and are clearly stated on the notice boards and the college website. The university syllabi and learning outcomes of programmes are available in the concerned departments for teachers and students. The course outcomes are specified in the syllabi prescribed for graduate level students. The copies of syllabi are also available in the college library and on the university website.
- Faculty of each department is made aware of the programme outcomes and course outcomes in the departmental meetings. The college deputed subject teachers to attend the workshops held for focusing on programme outcomes and course outcomes.
- The students are made aware of the programme outcomes in the Principal's address at the start of the academic year. Further, the course outcomes are communicated to the students through introductory lectures conducted by the concerned subject teachers.
- Alumni are invited to communicate with students and teachers at specific events and they share their views regarding how they shaped their career with specified course outcomes.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The institute has adopted Final Year Result based analysis and Programme Exit Survey for the attainment of CO, PO & PSO for the academic year 2019-20 and 2020-21. The Final year result of all courses (2019-20, 2020-21) used for attainment of Course outcome (CO) called Direct Total Attainment. The Internal and External marks obtained by the student at the Internal and University Examination held in 2019-20, 2020-21 are used for calculations and attainment of Course outcomes. The college has decided 50% threshold value for all Courses for attainment of CO. The PO and PSO have been calculated on the basis of Programme Exit Survey (Indirect Total Attainment) for which the final year student, Alumni and Stakeholders had given us certain responses for questions incorporated at Programme Exit survey for the academic year of 2019-20, 2020-21.

Mechanism for CO, PO & PSO:

- 1. Marks Entry Classification:** Under the mechanism decided by the college, the marks are classified into two Categories i.e. Internal & External (University Examination). Then course wise marks entries were done by the respective departments and faculties in the prescribed excel sheet format.
- 2. Determination of Threshold Value:** All marks of Internal and External examination of all students are entered in the excel sheet, then after the consideration of marks of all students for respective courses have been calculated on the basis threshold value. The threshold value is the base value upon which marks are to be considered for the further calculation of Course attainment.
- 3. Attainment Level Calculation of CO:** On the basis of internal and external marks of students, the course attainment has been calculated and classified as those course outcomes have secure value 1 are considered as Low Course attainment, those courses outcome have secure value 2 are considered as medium Course attainment, those courses outcome have secure value 3 are considered as High Course attainment.
- 4. Programme Exit Survey:** The college conducted a programme exit survey for attainment of PO and PSO. The programme exit surveys were filled by the passed out students, Alumni and Stakeholders of respective Programmes. Under the Programme exit survey Likert Rating scale based questions were asked to the respondents. On the basis of responses collected from all the stakeholders, the Programme Outcome and Programme Specific Outcomes have to be calculated. A questionnaire of five predefined questions was prepared and responses from stakeholders were recorded in the context of Likert Rating Scale (10 Scale).

5. Attainment Calculation of PO & PSO: On the basis of responses from all the stakeholders to the response sheet, the attainment of PO and PSO have been calculated. Then, those Programme Outcomes have secure value 1 are considered as Low Programme attainment, those Programme Outcome have secure value 2 are considered as medium Course attainment, those Programme Outcome have secure value 3 are considered as High Course attainment.

6. Final Attainment of CO, PO & PSO: At the end of Calculation of Course outcome and Programme Outcome the decision has been taken on the basis of Attainment Level i.e.1 for Low, 2 for Medium and 3 for High attainment of respective course and Programme.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 62.36

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
100	79	37	38	57

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
137	102	77	75	91

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.98	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 3.9

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	1.9000	00	0.1000	1.9000

File Description	Document
Institutional data in prescribed format	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 16

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	01	00	01	02

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
05	05	05	05	05

File Description	Document
Supporting document from Funding Agency	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Paste link to funding agency website	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 12

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	04	04	03

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 2.13

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	07	07	12	03

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 3.38

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
05	00	08	15	18

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Yes.

In collaboration with the Khedgaon Grampanchayat, NSS department and Board of Student Development of the college, the institute organized 58 extension activities to promote institute-neighbourhood community association to sensitize the students towards community needs to bring communal transformation in the surrounding rural communities during the last five years.

NATIONAL SERVICE SCHEME (NSS)

The college has an active unit of National Service Scheme. Every year, 200 volunteers are enrolled for regular activities. Out of these, 100 volunteers are selected for NSS Special Winter Camp. The NSS department conducts various activities to sensitize students to the social issues and find solutions with active participation. During the regular activities, students are exposed to health, education, environment, personality development and various social issues with active participation. The initiatives such as Tree Plantation Drives, Vruskh Dindi, 'Swachh Bharat Abhiyaan', 'Swachhata Pakhwada', Health Awareness

Programmes, Aids Awareness Rallies, Blood Donation Camps, Atal Mega Health Awareness Camp, Literacy Survey/ awareness, ‘Beti Bachao, Beti Padhao Campaign’ Voter Awareness Campaigns, ‘Social Reconciliation Week’, ‘Vigilance Awareness Week’, ‘Shramdaan Shibir, Kerala Flood Relief Fund campaign etc. The department organizes a Special camp at different parts of the nearby villages to acquaint students with group living, collective experience sharing and constant interaction with the community.

ACTIVITIES UNDER BOARD OF EXTRA MURAL STUDIES

1. The institute conducted a Lecture Series for senior citizens in the vicinity of Khedgaon College to sensitize students to social issues in the year 2016-17 and 2017-18.
2. The College organized Dr. Babasaheb Jayakar Lecture Series for the year 2016 to 2019-20.
3. Yashwantrao Chavan Lecture Series was organized in the year 2019-20.
4. Dnyan Vidnyan Vachan Chalval Vyakhyan Mala was held in 2019-20.

HEALTH AWARENESS AND DISEASE CONTROL CAMPAIGN

1. The NSS department of the Institute received a National Award (Silver Medal and a Leadership Certificate) from ‘New Sambandh Health Foundation, New Delhi’ in the Anti-Tobacco Campaign to educate students of the health hazards of tobacco consumption.
2. During the Covid-19 pandemic situation of 2020, our students and staff distributed around 4000 cloth face masks in the vicinity of the neighboring villages like Khedgaon, Shindwad, Bahaduri, Bopegaon and Tisgaon. Students also helped with campaigning awareness programmes to prevent the spread of COVID-19.

HOLISTIC DEVELOPMENT:

Considering the holistic development of the students the college celebrates National festivals and almost all the birth/death anniversaries of the great personalities regularly. Further, through the several curricular, extracurricular activities such as workshops on social sensitivities, emotional intelligence, Nirbhaya Kanya Abhiyaan, Disaster Management, Personality Development, Soft Skills Development Programme, and Workshop on Yoga etc. holistic development of the students is maintained.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**Response: 5****3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
01	02	01	00	01

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**Response: 37****3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
02	8	13	10	04

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years**Response: 65.88****3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC**

etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
105	296	327	319	265

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 5

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	05	00	00	00

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 7

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
03	04	00	00	00

File Description	Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

MAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college has adequate infrastructure facilities for teaching learning activities. The college has augmented its infrastructure systematically and continuously over the years. The college has infrastructural facilities like adequate classrooms, computing equipment, staff room, restroom, conference hall, seminar hall, reading room, and ramp for the physically challenged students. The college has excellent classrooms to conduct regular classes in the eight different room blocks like FYBA, SYBA, TYBA, Politics Special, Economics Special, Psychology Special and Marathi Special FYBCOM, SYBCOM, and TYBCOM. Business Administration and Marketing Management Special, besides conducting regular classes the classrooms are used for conducting remedial coaching, ICT Teaching and Learning, Annual and Semester examinations, mentoring sessions, association activities and indoor competitions. The college has one playground, well equipped Gymnasium and green gym for students. It is useful for maintaining and improving the physical strength of students. The college also has library with reading room facility.

Library:

The college has a spacious and well-ventilated library with a collection of 3917 reference books and textbooks, 10 periodicals, 05 newspapers. The central library and reading hall have a good capacity where 50 users can seat and study comfortably. The library provides INFLIBNET, Shodhganga, Autolib library software and computers with internet facility for students and teachers.

Gymkhana:

Gymkhana provides the facilities including indoor and outdoor games and motivates the student to participate in various sport events. The college has provided separate Gymkhana to the student for exercise. The gymkhana committee manages all the sports activities at the college and encourages the students to participate in university and state level competitions. It helps students to show their inherent talent and enhances sports culture among them.

Computing Equipment:

The college has 32 computer systems for the students and the faculty members for their academic and extracurricular work. The college has LCD projectors, printers with scanning for effective ICT enabled teaching-learning. The college also offers Xerox facility to the students within the college premise only. All the departments and computer labs are connected with 100 Mbps bandwidth. Computer labs, networking centers, various software and tools are available for facilitating teaching and learning process.

Detail of Infrastructure facilities available for teaching-learning are summarized as follows:

Sr. No.	Description	Qty
1	Classrooms	11

2	Conference Hall	01
3	Computer Laboratories	01
4	ICT Enabled Rooms	03
5	Seminar Hall	01
6	Exam Hall	01
7	Library	01
8	Reading Room	01
9	Computers	31
10	Laptop	01
11	Sony Community Smart Board	01
12	Printers	08
13	Scanner	01
14	Xerox	02
15	UPS Unit	01
16	Gymkhana	01
17	CCTV	10
18	Digital Camera	01
19	LCD Screen	01
20	Academic Department	06
21	Wi-Fi Router	05
22	Administrative Department	01

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The Department of Physical Education and Sports provides excellent sports facilities and well equipped Gymkhana, fitness zone for the overall development of the students. Gymnasium hall has modern equipment like Double Bar, Chin-up Bar, Weighing Machine, Power Lifting, and Weight Lifting Sets, Multipurpose Bench, Single Station Exercise Machine, Gym Mirrors and Weight Plates, etc. in its Fitness Zone. The Fitness Zone is open for both students and staff from 7.30 am to 2.30 pm. Students are given training in all sports games to take part in collegiate, inter-collegiate, inter-zonal, inter-university, all India Inter University, State, National, competitions. The Physical Director regularly train the students in various games such as Kho-Kho, Kabaddi, Volleyball, Table Tennis, Badminton, Ball badminton etc., The college provides incentives like traveling allowance, dearness allowance, Travel allowance, sports kits, and tracksuits to the winners and participants to motivate the sports players.

Gymkhana Facilities:

Indoor	Outdoor
Yoga	Volleyball
Carom	Kabaddi
Table Tennis	Kho-Kho
Chess	Shot Put
Six Station Multi Gym.	Long Jump
	Ball Badminton
	Javelin Through
	Discus Through
	Green Gym

Indoor Equipment Facilities:

<p>Indoor Hall for Indoor Game.</p> <p>Area - 74.41 sq/Mts.</p> <p>Shape- Square</p>	<p>GPS Location:</p> <p>Latitude - 20.2323N</p> <p>Longitude - 73.9560E</p>
---	--

Indoor Games:

Table Tennis

Chess

Carom

Judo (Practice Mat)

Gymnasium with Six Station Multigame

1. We have a special multi gymnasium. It consists of the following equipment.

- Bench press Exercise-I
- Bench press Exercise-II
- Chin-up Exercise
- Thigh Exercise
- Shoulder Exercise
- Hip Exercise
- Shoulder Press Exercise
- Knee Exercise
- Double Bar Exercise
- Push up Exercise

2. Other Equipment and Facilities:

- Exercise amenities
- Sports Amenities
- Yoga Mats
- CCTV
- Computer
- Printer

Play Ground Area 4000 (Sq/Mts.) Shape- Square		
Kabaddi Court	Lati 20.2324N	Longi 73.9562E
Kho-Kho Court	Lati 20.2326N	Longi 73.9562E
Volley Ball Court	Lati 20.2327N	Longi 73.9560E
Shot Put	Lati 20.2328N	Longi 73.9563E
Long Jump	Lati 20.2328N	Longi 73.9563E
Javelin Through	Lati 20.2327N	Longi 73.9561E
Discus Through	Lati 20.2328N	Longi 73.9563E
Ball Badminton	Lati 20.2327N	Longi 73.9561E
Green Gym		
Chest Press	Lati 20.2328N	Longi 73.9563E
Shoulder Press		
Leg Press		
Rower		
Double Bar	Lati 20.2328N	Longi 73.9563E
Single Bar		

Infrastructure for cultural activities:

The multipurpose hall is available for cultural activities. Practice sessions of cultural activities such as plays, mimes, folk dance, and one-act plays are performed in the multipurpose hall. A cultural committee, led by a senior faculty, looks after the needs of infrastructure for students in the cultural hall. The college organizes cultural events such as Youth festivals, Traditional days, and Inter-college cultural events/competition to inculcate the cultural and traditional values among the students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 13

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 17.93

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.37	1.46	6.27	0.11	1.56

File Description	Document
Upload audited utilization statements	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Yes.

The library is the heart of all academic activities of the college. Students are motivated to make the best use of library facilities. We attempt to promote affinity for reading and learning among the students which are vital for their holistic development. For that purpose, the library extends vital support to the academic and research needs of the college by providing an updated and comprehensive collection of reading material.

Library is automated using the Integrated Library Management system (ILMS):

The Library is the prime learning resource of the college and it is partially automated through an integrated library Management System known as Autolib Library Management Software. This Software is developed

by a Nashik based firm named IT Soft. The Library Management Software consists of Modules such as Masters, Book Management, Barcode Facility, Book Accession, Membership, Circulation, OPAC, Catalogues and Library Administration. The software has additional features such as a photograph of the member getting displayed while issuing the books. Book Reprography Facility, the status of a book such as withdrawn/write-off/damaged/lost and paid is easily located. Database backup restore facility is also available in the college library.

Sr. No.	Particular	Physical Description
1	Name of The ILM Software	Auto Lib (by Library Management Software, Nashik)
2	Nature of Automation	Partially (Latest Version)
3	Year of Automation	2017-18
4	Version	2.4.5.0
5	Amount for Software	10350
6	E-resources	N-List (Inflibnet) Member from 2020
7	Internet	100Mbps
8	No. of Computers for Library Administration	03
9	No. of Printers in Library	02
Library at a glance:		
1	Library Area	128.70 Sq.mtr.
2	Location	Latitude: 20.231231N Longitude: 73.956004 E
3	Library Timing	8:00 am to 4:00 pm
4	Reading Room Capacity	Boys - 40 Girls - 40
5	Books	3917
6	Titles	1166
7	Periodicals/ Magazines	15
8	E- Books	3135000 (N-List)
9	E-Journals	6000 (N-List)
10	CDs	17
11	Newspapers	06

The library fulfills the needs of researchers, students and other staff members of the college community. Library also serves the outsider users by providing reading materials such as Vanijya Diamond Kosh, Olinchi Sarth Gatha (Tukobarayanche Abhang) etc. The central library has sections like book stacking, periodicals, reference and circulation. The library and reading hall have a capacity of around 80 users. All the books are classified with the Dewey Decimal Classification System. Circulation of books is done by using AutoLib Library Software. The central library has the membership of the INFLIBNET consortium.

The library has subscribed N-LIST, being jointly executed by the e-ShodhSindhu Consortium, INFLIBNET Centre and the INDEST-AICTE Consortium.

The N-LIST project provides access to e-resources to students, researchers and faculty from our colleges through server(s) installed at the INFLIBNET Centre. It provides access to 6000 e-Journals and 3135000 e-Books. Library offers various services to its users like circulation system, online public access catalogue, reprography, internet browsing, newspaper clipping and selective dissemination of information, etc.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.49

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.36578	0.42472	0.549	0.56759	0.54647

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 20.1

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 79

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The College has very good IT facilities available for teaching-learning, research and administration. Over the years the college upgraded hardwares, software and allied IT facilities according to requirements. The college tries to introduce the latest technology in computing and IT fields regularly.

The college has upgraded its IT facilities including Wi-Fi frequency as per the needs and requirements. The college has recently upgraded the internet connection bandwidth from 20 Mbps to 100 Mbps with a Wi-Fi campus facility. The college has updated its IT facilities with increasing the number of computers, printers, scanners, LCD Screen, Xerox machines, online admission process, dynamic website, and RUSA software. The teaching and learning process is enhanced through incorporating ICT tools and e-resources. G-Suite for Education Tool, INFLIBNET, CDs, Video lectures are exclusively made available for the students, teachers, and non-teaching staff which are also encouraged to use various academic and administrative software such as library software, Admission ERP system software. The details of upgradation of such facilities are as given below:

Sr. No	Facilities	Quantity
1	Total Computers	31
2	Laptop	1

3	Campus Network	Broadband connections with LAN + Wi-Fi in office, Library, Computer Lab, Language Lab Classroom, Gymkhana, Departments, Common room and Campus Wi-Fi facility
4	Internet Facility	100 Mbps high speed leased line Internet connection
5	Computer Lab	01
6	Language Lab	01
7	Smart boards	01
8	ICT Enabled classroom	03
9	Printer with scanners	08
10	Scanner	01
11	E-journals	6000
12	E-Books	31,35,000 (N-LIST)
13	Number of Book in central Library	3917
14	LCD Projector	5
15	Barcode scanner	01
16	Biometric Machine	01
17	G-Suit for Education Tools	01
18	Photocopy/ Xerox Machine	02

Updating and Upgrading of IT Facility:

Sr. No.	Particular	Updating Year
1	Up gradation of Internet Bandwidth	2019
2	Website designing & development	2020
3	Smart board with Broadband Wi-Fi	2020
4	Online Admission Software	2008 till to date
5	LCD Projectors,	2015
6	Regular up-gradation of PC configuration	2008 till to date
7	Regular up-gradation of Library software	2008 till to date
8	Regular up-gradation of Antivirus computer	2008 till to date

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)**Response:** 22.35

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution**Response:** A. 750 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)****Response:** 3.53**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.47	0.14	0.84	0.31	0.03

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:**

Yes.

Maintenance Policy

- To accomplish timely up gradation, replacement, repairing of the resources.
- To prevent mishandling of resources and services.
- To set standardized maintenance and utilization practice for resources.
- To ensure proper safety at the workplace in view of the probability of an accident.

Maintenance Policy for preservation and utilization of physical, academic and support are as below:

The IQAC of the College plays very crucial role in recommending, providing and maintaining the physical, academic and support facilities of the college. The college plans and ensures the available infrastructure in appropriate manner for academic growth. There is a good communication and co-ordination amongst the Management, CDC, Principal and IQAC for the academic growth of the college. The departments are asked to demand their requirements to IQAC which are discussed during the IQAC meeting and then on the basis of need and priority the committee recommends it to the purchase committee. The purchase committee of the College forwards it to the administrative office for the quotations and then following the procedure the departments are provided with the necessary facilities.

The parent institute, Maratha Vidya Prasarak Samaj, Nashik has already appointed the agencies for maintenance services of the computers, printers, laptops, and so on. In case of breakdowns standard procedure is followed to bring the equipment/machine in working condition. A brief description is presented below on maintenance and utilization of some facilities.

1. Laboratories (All Labs and Computer Centre): Each laboratory has one teacher as lab Incharge and an Attendant. Lab in-charge is responsible to maintain and upgrade the laboratory with necessary equipment from time to time to cope with change in the syllabus. Dead stock verification (Physical Verification) is carried out to verify working/nonworking/missing equipment etc. Preventive maintenance and performance monitoring is carried out.

2. Library: Librarian with supporting staff has been appointed to maintain the central library. They focus on the availability and utilization of instructional material in the teaching and learning process. At the end of the Academic year stock verification is done. Librarian will prepare the report on the same and utilization of books by the students and staff.

Procurement of books as per the requirement is initiated through the library committee by inviting the requirement of books from various departments. This is then processed following the procurement procedure.

3. Sport complex/ Ground/ Equipment: Physical Director of the institute looks after the sports facilities and the activities. The sports equipment is issued to the students as per the schedule of the events. If any equipment gets faulty, the sports director submits a proposal for maintenance. Preventive maintenance measures are taken in time. The Sports director is responsible for keeping the record of utilization of sport Facilities, activities held, and awards for the students etc.

4. Classrooms: Class rooms are allocated to all departments along with necessary ICT tools. The class rooms are utilized as per the time table of the department. The class rooms are cleaned on a daily basis monitored by the institute supervisor. Head of the institute, HODs and Class teachers also monitor the cleanliness and ensure that the cleanliness is maintained in the classrooms.

5. IT Facilities: All departments in the institute have PCs, essential software and peripherals. The Technical Expert and the system administrators maintain the IT facilities in the institute. In case of major maintenance issues, maintenance vendor Multinet Computers is hired by the parent institute for maintenance of IT facilities.

6. CCTV, Security etc.: To maintain internet connectivity and CCTV security system, network and system administration team is appointed. LCD projectors, Computers, Photocopy machines and printers are maintained with the help of external agencies. A Security staff is employed to safeguard the whole premises.

Details of Maintenance dealers and agencies as follows:

Sr. No.	Name of Maintenance work	Maintenance dealers and Agencies	Contact No.
1	Computer lab Maintenance	Multinet Computers	9890154425
2	Water Purifier Maintenance	Appa Gade	9423333118
3	Stationery	Jyoti Stores, Nashik	0253-2306700
4	Xerox Machine Maintenance	Multinet Computers	9890154425
5	Wi-Fi & Internet Maintenance	Multinet Computers	9890154425
6	Surveillance Cameras Maintenance	Multinet Computers	9890154425
7	Electricity Maintenance	Blessi Electrical Works	9404687609
8	Plumbing and house-keeping Maintenance	Perfect Plumbing Work	9637637133
9	Furniture repairs Maintenance	R. C. Sharma	8796875556
10	Fire Extinguisher	Maharashtra Fire Brigade/ Gram Panchayat Pimpalgaon	101/ 02550250900
11	Biometric Attendance Maintenance	Multinet Computers	9890154425
12	Compost Pit	Peon	-
13	Green Gym Maintenance	Jay Sports, Nashik	9975559138
14	6 Station Gym Maintenance	Jay Sports, Nashik	9975559138
15	Sanitary Napkin Vending Machine Maintenance	Gram Panchayat Khedgaon	02557-235685

16	Pest Control	Gram Panchayat Khedgaon	02557-235685
17	Housekeeping	Gavali Chandrabhaga	8432527764
18	Gardening	Peon	-
19	Security Guard	Dnyaneshwar Waghmare	9552491980
File Description		Document	
Upload any additional information		View Document	
Paste link for additional information		View Document	

MAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 66.7

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
287	315	331	168	210

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 8.39

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
02	22	74	52	22

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 68.9

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
134	329	314	283	305

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 10.02

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
03	11	11	13	08

File Description	Document
Self attested list of students placed	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 35

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 49

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 36.67

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg:

JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	01	02	01	00

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
03	06	03	01	00

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.3 Student Participation and Activities**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.****Response:** 30**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
00	09	09	01	11

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Yes.

Under the provisions of section 40(2)(b) of the Maharashtra Universities Act, 1994 and 2016, the college constitutes Student Council annually. After the commencement of every academic year, the college Student Council is formed as per the rules and regulations laid down by Savitribai Phule Pune University, Pune.

From each class 'Class Representatives (CR)' are selected based upon their previous year's academic performances. The CR acts as a bridge between students and the teachers. There are representatives each from the National Service Scheme (NSS), Sports Department and cultural activities. Two girl students are nominated by the Principal. These members constitute 'Students Council'. Representatives from the student council select the University representative of the College. The members of the student council actively participate in academic and administrative developmental activities of the college.

The members of student council conduct various co-curricular and extra-curricular activities under the guidance of the respective committee chairman and staff in-charges.

Activities and functions of Students' Council:

- To promote all-round development (academic, professional and personal) of students by involving them in various co-curricular and extra-curricular activities.
- To promote an obliging culture amongst the students and to develop their leadership abilities. Conducting various activities/programmes at intra and inter-collegiate level.
- To help in maintaining discipline and healthy ambiance on the college campus.
- To seek help as the task force in the special drives such as fundraising, disaster management, and event management etc.

Table No. 5.3.2. Following is the Composition of the Student Council:

Sr. No.	Representative	Designation in student council

1	The Principal of the college	Chairman
2	A faculty, nominated by the Principal	Member
3	NSS Program Officer	Member
4	All class representatives selected on the basis of merit (CR)	Member
5	Director of Physical Education	Member
6	A student from each of the following has the best performance and nominated by the Principal	
	a) Sports	Member
	b) NSS	Member
	c) Cultural Activities	Member
7	Two girl students nominated by Principal	Members

Student Representatives on various Academic and Administrative Bodies:

The participatory mechanism facilitates the student's representation in various academic and administrative bodies/committees, these include;

- College Development Committee (CDC)
- Internal Quality Assurance Cell (IQAC)
- Grievance Redressal Cell
- Anti-ragging Committee
- Student Council
- Vidyarthini Manch
- Student Welfare Committee
- Earn and Learn Scheme
- National Service Scheme - Regular Activities and Special Winter Camp
- Gymkhana Committee
- Cultural Activities Committee
- Excursion and Tours Committee
- Library Committee
- Magazine and Publication Committee
- Vangmaya Mandal (Literary Association)

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 15.2**5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	18	17	19	22

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services****Response:**

Maratha Vidya Prasarak Samaj's Arts and Commerce College, Khedgaon has an active Alumni Association which is a Non-profit making society registered under the Societies Registration Act 1860, Government of Maharashtra bearing Registration No. Nashik /0000590/2020. At the beginning, the Economics department took initiatives to organize departmental meetings and then various departments of the college contributed for the strengthening and widening of the Alumni Association. There are 467 alumni registered in the association. Alumni Association works to promote the bond of brotherhood among the alumni and to help the Institution and its students grow in all aspects. In order to achieve the same.

The Alumni Association:

- Involves in student development through participation in academic activities including research, workshops and placements. Hence, helps in creating opportunities for the students.
- Provides valuable feedback that helps in providing enriching insights in various areas of the institution.
- Promotes sharing of experiences and knowledge among the various stakeholders.
- Strives to create a platform where the students help the institution to have a state, national and global platform.

In order to encourage a warm relationship, the college communicates with the members of the Alumni through various email groups and social networking sites such as WhatsApp, Facebook.

The Alumni Association in collaboration with college conducts following activities on regular basis:

- Organizes social, educational and networking events at the institute level.
- Provides continuing educational enrichment experience for alumni and students.
- Undertakes activities contributing to improvement of infrastructure and academic activities in the Institution.
- Helps the students to look upon the alumni to become a responsible citizen
- Conducts periodical meetings for fulfilling the various objectives of the alumni association.
- Conducts various activities that help in the career and competitive examination guidance to the students.
- Helps to fulfill the Institution's social responsibility by conducting various donation activities for the welfare of the students and the community.

The following core team work with a lot of enthusiasm, motivation and dedication to promote the college under the able guidance of the alumni college committee.

President	Mr Amol Dattatray Patil	9960855666
Vice-President	Mr Dnyaneshwar Vilas Dokhale	8007385256
Secretary	Mr Somnath Balkrishna Dhokare	9404687307
Treasurer	Mr Hanumant Tanaji Davange	9823915889

Some of our eminent alumni members include:

Eknath Kharate (Dindori Panchayat Samitee Sabhapati)

Abhijit Bhaskar Barhate (Onion Merchant)

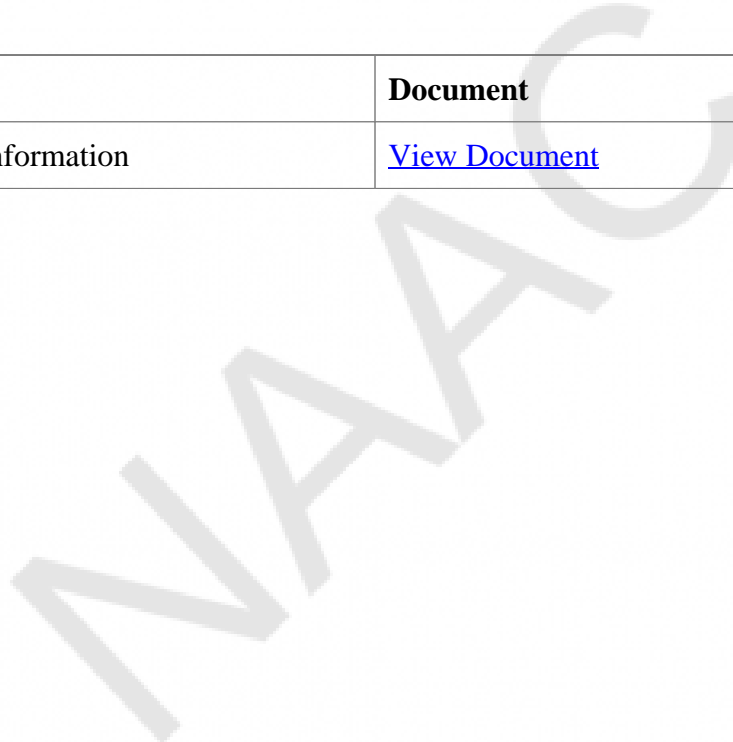
Rupesh Kedu Barhate (Nursery)

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document



Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Yes.

- The Vision and Mission of MVP Samaj's Arts and Commerce College, Khedgaon are reviewed and redefined in view of changing national and global trends in education. Goals are set to attain the objectives enshrined in the national policy for higher education.
- The institution strives to stand true to the aspirations of our *Karmaveers*, the pioneers of the MVP Samaj who laid the foundations of the institute with a motto *Bahujan Hitay, Bahujan Sukhay* (Wellbeing and happiness of masses). They devoted their lives for the cause of the downtrodden's education and their up-liftment in the society.
- The CDC, the Principal, the IQAC, and all faculty members play a vital role in designing and implementing its quality policies in teaching, learning, research, and extension activities. The formal and informal arrangements in the institution to coordinate the academic and administrative planning and implementation reflect the college efforts in achieving its vision. The involvement of the leadership is clear in ensuring the policy statements and action plans for the fulfillment of the stated mission.

VISION:

'To promote higher education for people in rural, tribal and backward areas and enable students to enter dynamic world confidently and contribute to the society productively'.

MISSION:

'Our efforts are dedicated to impart quality and value based education to student and mainstreaming the practices that facilitate intellectual, emotional, physical and cultural growth of students'.

- The various administrative and academic departments of the College are effectively governed through a constitution of mandatory bodies such as IQAC, Staff Welfare, Purchase Committee and Grievances etc. having well-defined roles and principles keeping in sync with the vision and mission of the College.
- The Principal forms committees of teachers and supporting staff with members from teaching staff, non-teaching staff and students for overall management of the various operations of the college, such as, admission, academic coordination, conduct of examinations, promotion of research and extension activities, development of infrastructure-facilities, appointment of staff, maintenance of service records, encouraging cultural activities, implementation of healthy practices in the campus and inculcation of the spirit of national integrity and social responsibility.
- The Principal is ably supported by the Teachers who help in executing the strategic and perspective plans through their department members.

- The College strives to address the needs of the society through innovative actions, plans and policies so that they can contribute to society as responsible citizens.
- The management mobilizes funds for enhancement of infrastructure, laboratory, library and office equipment, apart from creating environment friendly campus/premise. The concern and commitment of the Principal and the Governing Body towards the goals of higher education is evident through their continuing efforts of mobilizing resources and introducing job-oriented courses.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Yes.

- Maratha Vidya Prasarak Samaj’s Arts and Commerce College, Khedgaon follows the practice of decentralisation in its true sense, in all the three important pillars of the institution, viz. academics, administration and extra-curricular activities. The practice of decentralisation and participatory management is reflected in all the activities of the College through a strong and efficient Organogram of Committees which includes the IQAC, the CDC, Student Council, Time Table Committee and various Cultural and other Committees.
- All the major stakeholders of the College including the Management, the Governing Body, the Principal, Teaching and Support Staff, Parents, Students and Alumni work in a democratic way of governance following the tacit rules of accountability in execution of their duties and responsibilities.
- College Development Committee (CDC) functions as the apex decision making body at the college level. The CDC has representatives from the parent institute Maratha Vidya Prasarak Samaj, the society, administrative staff, teaching staff and the support system staff.
- Faculty members participate in the management process through the CDC. The CDC comprises the members who are mostly the stakeholders.
- For the participative decentralization and governance, the Principal has appointed the Head of the departments. The Principal provides administrative as well as academic autonomy and mobility for the effective governance.

- Before commencement of the academic year various college committees are formed by the Principal and IQAC.
- The IQAC does the planning and evaluation for quality assurance in the college and organizes meetings periodically throughout the year.
- Every committee is offered with adequate freedom to prepare their plan and decide on implementation strategies.
- The college-level committees look after admission, time-table, examination, welfare of students, organization of extension activities and prepare the working strategy for the effective functioning of the college.
- The committee meetings are held as and when required for the implementation and organization of certain activities.
- A report of activities is prepared by each committee at the end of every academic year.

Case study: College Development Committee (CDC)

This committee established under section 97 of the Maharashtra Public Universities Act, 2016.

The following are the members of the committee:

Sr. No.	Name	Designation
1	Shri. Shete Shiram Sahadu	President
2	Shri. Barhate Shantaram Namdeo	Member
3	Shri. Shete Sunil Pandurang	Member
4	Shri. Bhagare Bhaskar Murlidhar	Member
5	Shri. Dokhale Pravin Subhash	Member
6	Dr. Tidke Pradip Bhausahab	Member
7	Shri. Thube Dipak Bhaskarrao	Member
8	Shri. Dokhale Parashram Damu	Member
9	Shri. Dhokare Sharad Pundlik	Member
10	Shri. Patil Balasaheb Kachru	Member
11	Shri. Patil Suresh Pandharinath	Member
12	Shri. Nathe Shivaji Kachru	Member
13	Shri. Ugale Ravindra Ashok	Member
14	Shri. Lahitkar Pravin Lahanu	Member
15	Shri. Dokhale Ramesh Bhikaji	Member
16	Shri. Jadhav Parashram Vithoba	Member

17	Smt. Thube Varsha Vilas	Member
18	Smt. Sonwane Pradma Pravin	Member
19	Dr. D.N. Kare (Principal)	Secretary
20	Mr. A. K. Bachate (IQAC, Co-ordinator)	Member
21	Shri. Ghumare Ramkrushna Vithoba (Teacher Representative)	Member
22	Smt. Y. B. Garud (Teacher Representative)	Member
23	Shri. Thube Mahesh Prabhakar (Office Representative)	Member

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Response: Yes.

The institutional perspective plan aligns with the vision and mission of the institution which are the constant driving factors for improving academic quality policies and strategies. The perspective plan envisions the augmentation of infrastructure corresponding with the anticipated increase in student intake and courses. Improving the academic and support facilities for the students is one of the measures recognized by the Perspective Plan. The college strives to go ahead with this perspective plan helping as a roadmap for students' achievement and growth and development of the college.

At the beginning of the academic year, various bodies and committees that constitute the Organogram of the institution, chalk out the strategic plan of events and activities which will support the growth and development in these key areas and at the end of the year, a review is taken about implementation and the outcomes of the perspective plans.

Perspective Plan 2016-2021:

1. Augmented physical facilities.
2. Have in house transport facilities for a rural student especially for girls.
3. Develop a competent feedback system for all stakeholders.
4. Provide well equipped IT infrastructure.
5. To improve teacher's profile.
6. Attract students by introducing innovative curricula programs.

7. To strengthen the placement cell.
8. Organize orientation programs for teaching faculty and non-teaching staff.
9. Inculcate environmental awareness among students.
10. ISO certification.
11. NAAC accreditation of the college
12. Apply and introduce new academic programs.

Case study: Digitization in Academic and Administration Activities

Admission:

Customized software used for online admission and Generating Roll Calls, Identity Card, Merit list, Leaving certificates, Eligibility, etc.

Fee Records:

The student database is useful in maintaining the fee records and disbursement of scholarships from various agencies.

Maintenance of Accounts:

The College uses Tally ERP 9, (IT Soft) software for the maintenance of account records.

Examination:

The college conducts first-year examinations and uses 'IT Soft' software for the generation of admits cards, Barcode, marks entry, Mark Sheets, and Result Analysis.

Library:

Customized Software is an automated package of library services that have several functions. It offers OPAC services like categorization, Searching Member, Acquisitions and Circulation (issues, returns, and reserves) and INFLIBNET.

Biometric Attendance:

Working hours of staff are monitored through the biometric attendance system.

SMS API System:

Customized SMS software are use.

G-Suite:

Use institutional email id for enhancing academic and administrative activities.

Internet Facility:

The College provides 100 Mbps broadband connection with Wi-Fi Facility.

Blogs:

Faculty having educational blogs.

Link – Exploring minds (<https://anilbachate.blogspot.com/>)

YouTube:

The College has its own YouTube channel.

Link - https://www.youtube.com/channel/UCr71XJiC_R6p76Z62YLwNvA

Facebook Page:

The College has its Facebook Page

Link - <https://www.facebook.com/acckhedgaon>

Telegram Channel:

The college has its official telegram Channel

Link – <https://t.me/khedgaoncollege>

File Description	Document
Strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Yes.

The college is affiliated to Savitribai Phule Pune University, Pune and is governed by the parent institute Maratha Vidya Prasarak Samaj, Nashik. The college is having three-tier systems for its governance. At the college level, the Principal is the apex of the internal administration and is assisted by the Head of Departments, staff and IQAC. The College Development Committee (CDC) monitors policy decisions of the college.

ADMINISTRATIVE SETUP:

Decentralized at different levels:

The administrative setup consists of the Principal followed by the faculty in-charge, Clerks, Assistants, and supportive staff.

Head of Departments, Assistant Professors, Librarian and Director of Physical Education play an important role in the organization.

The library committee is formed for the proper functioning of the library.

Various sports events and activities are conducted by the department of physical education.

Service Rules:

For the service conditions and rules, the college follows the rules and regulations laid down by the Government of Maharashtra and Savitribai Phule Pune University, Pune. (Maharashtra Public University Act-2016)

GRIEVANCE REDRESSAL MECHANISM:

The college has an Anti-Sexual Harassment Committee (Vishakha), Anti-Ragging Committee, Internal Complaint Committee (ICC), and Disciplinary Committee (DC) for grievance redressal of the students and the faculty members.

Mechanisms for grievance redressal:

1. **Student direct access to authorities:** Students can directly approach the Principal and Head of the Departments, teachers to put up their grievances.
2. **Student suggestion Box:** The student can put their complaints in written form in the suggestion box kept on the campus. The box is opened periodically and the authorities take cognizance of the grievances and suggest appropriate measures.
3. **Student Council:** The grievances of students are received through the members of the student council and the appropriate measures are taken care of.
4. **Open Discussion with employees:** Primarily, the Principal and the Director of the parent institution i.e. Maratha Vidya Prasarak Samaj resolve the grievances of employees through open discussions and interactions.

PLACEMENT CELL:

Placement Cell helps and guides the students to seek job opportunities through placement drives conducted by the parent institute Maratha Vidya Prasarak Samaj, Nashik.

THE ALUMNI ASSOCIATION:

The college has a Registered Alumni Association for better functioning of the college with all its expertise and representation from different fields.

COLLEGE COMMITTEES:

Different committees play an important role in the execution of responsibilities and activities on the campus. It is through the committees; the college seeks decentralization of power structure.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1. Administration
- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document
ERP (Enterprise Resource Planning) Document	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Yes.

Maratha Vidya Prasarak Samaj's Arts and Commerce College, Khedgaon trusts the contribution of the employee towards the overall development and progress of the college. The college offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and boost their work culture and efficiency.

The following welfare schemes are available in the college for teaching and non-teaching staff:

A. LEAVES:

1. Duty Leave:

For Participation in Seminars, Conferences, and Workshops.

2. Study Leave:

For Research Work, Faculty Development Programme, PhD Coursework

3. Medical Leave:

Medical leave for all staff is provided in case of illness.

4. Maternity Leave:

Lady employees are availed of Maternity Leaves leave up to 90 days.

B. FINANCIAL SUPPORT:

1. MVP Sevak Co-operative Society & Welfare Schemes from Nashik District College Teacher Co-operative Society:

- 1) Loan facility up to 25 lakhs at the rate of 9% per annum
- 2) Instant Emergency loan up to Rs.25000/-
- 3) Financial support of Rs 50 thousand is given to the dead member of the Sevak society and loan up to Rs. 3.5 Lakhs is exempted.
- 4) Every scholar member and meritorious wards of the employees are felicitated in annual meeting of the society.

2. Employee Welfare Fund

Financial assistance to faculty members for major ailments

3. Employee Provident Fund Scheme:

All permanent staff is provided the EPF facility

C. MEDICAL FACILITY:

1. Group Mediclaim Insurance Policy:

The employees are provided with the scheme of Group Medi-Claim Insurance Policy in different slabs.

2. Concession in hospital Billing: Free Medical check-up as well as medical treatment for employees at subsidized charges are available in Dr. Vasant Rao Pawar Medical College and Hospital, Nashik

D. STAFF SUPPORT:

- 1. **Appreciation of staff:** Distinct achievement of staff is appreciated in the form of felicitation in the Annual Prize Distribution Ceremony of the college and Annual General Meeting of parent institute.
- 2. Gymnasium, Sports, and Yoga facilities are available for the teaching and the non-teaching staff.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 24.73

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	04	00	08	05

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.6

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	02	00	00	00

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 6.04

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
03	00	00	01	00

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Yes.

Performance Appraisal System for teaching-staff:

The college follows the guidelines of UGC regulation, 2018. These Regulations are called the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018.

Every academic year, the college collects the API-PBAS forms from all the faculty members. The faculty performance is assessed by the Head of departments and the Principal based on API and PBAS forms, and necessary action is taken for the improvement.

The teacher performance appraisal forms consist of:

Category I: Teaching, Learning, and Evaluation Related Activities

Category II: Professional Development, Co-curricular and Extension activities

Category III: Research and Academic Contributions.

Evaluation by students: The college collects structural feedback from students on teacher's performance at the end of every academic year for further improvement and implementation.

Performance Appraisal System for non-teaching staff:

Confidential reports: The overall performance of the non-teaching staff within the campus is evaluated by Heads of the concerned departments and the confidential report is submitted to the Principal for the final evaluation and those reports are forwarded to the parent institute to take reviews for next academic year appointment.

Other informal means: Student's suggestion box is another mechanism that is instrumental in collecting information about the level of satisfaction they get from the services provided by the staff. Their suggestions are also considered to decide the promotional issues and the aspect of transfer of the teaching and non-teaching staff from one college to another college run by the parent institute.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Yes.

The Institutional accounts are audited regularly every year by the Chartered Accountant appointed by the parent institute for midterm-audit and annual audit system. The two-tier system of the Internal and the External audit is followed by an effective check on the accounts

1. The Parent institute, the MVP Samaj management has appointed a chartered accountant to audit the accounts of all its colleges. Internal Audit is made by the CA M/s Baste and Company. The Company also looks into the matters of grants received from various institutions and assures their proper utilization. It examines the details of fees deposited, outstanding fees, expenditure, vouchers, etc. and on this basis, the auditor provides Income and Expenditure statement and balance sheet of the year. Audit objections are promptly resolved. Suggestions made by the internal auditor for budget allotments are incorporated in the subsequent budget statements. The remarks given by the auditor are taken into consideration in the forthcoming years.
2. The External audit is done by the Joint Director and Account Officer, Higher Education, Pune Region, Pune.
3. The External audit by S.P.P.U for funds provided by them such as QIP, NSS, BSD, Examination Expenses.
4. External Audit of Research Funds by the Respective Funding Agencies (like BCUD /SPPU)

These agencies, if they have objections to the way funds, are utilized then such amounts are withheld from the final installment. Similarly, if the funds are not utilized as per the rules of the funding agencies, the funds have to be refunded with interest specified by the agencies.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 12.17

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
2.6515	2.6264	2.77248	2.0950	2.0250

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Yes.

The college is affiliated to Savitribai Phule Pune University, Pune and follows the rules and regulations laid down by the Govt. of Maharashtra. The college receives funds from Savitribai Phule Pune University, Pune and other funding agencies for academic and infrastructural development. Apart from this, the college mobilizes funds through consultancy, individuals, self-financed courses and the parent institute Maratha Vidya Prasarak Samaj, Nashik

The financial sources of the college are:

- The budgetary resources of the college include Plan and non-plan grants received from Savitribai Phule Pune University, Pune.
- Salary grant is received in the form of Branch Loan from the Parent institute Maratha Vidya Prasarak Samaj, Nashik.

- Grants received from Savitribai Phule Pune University, Pune under the Quality Improvement Programme (QIP) for carrying out various academic programs like seminars, conferences workshops, expert lecture series, educational equipment, sports equipment, and construction.
- Various funding is received from Savitribai Phule Pune University, Pune (Board of Student Development) for implementing the Karmveer Bhaurao Patil ‘Earn & Learn Scheme’ and N.S.S.
- The grant for examination work is received from the Savitribai Phule Pune University, Pune and constitutional scholarships are received from the Government of Maharashtra.
- Admission, tuition, and other fees are collected by the college from students and other grants (Bank Interest, a fee charged for issue of certificates) for the college development.
- Library and Sports services are strengthened through the fees received during admission.

Optimum utilization of financial resources:

The following system is adopted by the college for the optimal utilization of resources; The College invites requirements from all departments and accordingly prepares the budgetary plan.

The purchase committee sanctions the budget by considering the financial resources and needs of the departments and presents it to the Principal and College Development Committee. CDC approves the budget and the college forwards this proposal to the parent institution audit department for final approval.

Each and every transaction is supported by the vouchers. All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through Cheques/Electronic mode.

The utilization of the sanctioned budget is monitored by the CDC and the audit department of the parent institution.

The audit department of the parent institution monitors the entire business of financial permissions and its appropriate utilization.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Yes.

The IQAC was constituted in college in 2019 to ensure clarity and focus in college functioning towards quality enhancement through different strategies. The IQAC was constituted to develop an awareness system for consistent improvement in the overall performance of the institution related to academics and administration. Since then, the IQAC has become instrumental in suggesting several quality improvement measures in the college.

In order to make the students aware of the current and futuristic challenges and opportunities, the teaching faculty is encouraged and motivated to develop a scientific temper so as to propagate a research culture amongst the students. This is achieved by constantly sharing new research findings in their respective fields with the students.

Social Awareness through best practices:

The IQAC co-ordinates with the NSS department of the college and disseminates the best practices of Blood donation and Tree Plantation to create an awareness of social service and the natural environment. The institution has been conducting blood donation camps since 2011. So far, 343 bags of blood have been collected and provided to the needy with the help of Dr. Vasantrya Pawar Medical College.

The tree plantation has completed 07 years now. In the last 07 years, approximately 10,000 medicinal plants have been planted with the help of students, staff of the college and the surrounding people. These practices have fulfilled their objective of raising awareness about blood donation and importance of medicinal plants as well as environment to the society.

Strengthen Research Culture in the Institution:

The IQAC encourages and motivates teachers for participating in seminars, conferences and workshops for paper presentation, publication of their research papers, undertaking research projects, doing M. Phil. and Ph.D. in their respective areas. The college has organized 03 Seminars, 06 Workshops in the last five years. Furthermore, the students are encouraged to undertake small research projects and participate in Research Project Presentation Competition organized by S P Pune University every year. As an outcome of this, most of the teachers of this college have completed their doctoral research and remaining teachers are undergoing the research process. The students too show keen interest in participating research project competitions like AVISHKAR, organized by Savitribai Phule Pune University.

Besides the IQAC has taken the following initiatives for the institutionalization of the quality culture in the college:

- 1.Preparation of Academic Calendar and forms college committees
- 2.Arrangement of regular meetings
- 3.Conducting Academic and Administrative Audit.

- 4. Conducting Gender and Green Audit.
- 5. Collection and Analysis of the feedback from all the stakeholders.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

- The Institution has taken extensive efforts to develop the academic, co-curricular and extension and research activities in the college. The teaching-learning is a dynamic process and it needs to be reviewed consistently. The Internal Quality Assurance Cell takes reviews of the teaching-learning process periodically and suggests modifications and improvements in teaching and learning and other activities accordingly.
- The periodic meetings of the IQAC take the review of all such activities and improvements are suggested through such meetings. The IQAC has taken several steps after its establishment for the incremental improvements in teaching, learning and student centric activities.

SKILL DEVELOPMENT COURSES

- During the IQAC meetings, the need for introducing the skill based courses was discussed. The college has assertively taken the task of skill development of the students. Under the guidance of Skill Development Centre, Savitribai Phule University, the college effectively organized Soft Skills Development Training Programmes as well as Employability Skills Programmes for the academic year 2016-17, 2017-18 and 2018-19 respectively.
- In collaboration with Jan Shikshan Sansthan Nashik, the college started skill based courses of ‘Bakery and Confectionary’ and ‘Computer Applications-Tally Course’ to develop entrepreneurship skills of the students and make them self-employed.

USE OF ICT TOOLS IN TEACHING-LEARNING

- The IQAC recommended the extensive use of ICT in teaching and also the need of increasing ITC facilities in the college. Hence, the college has set up a well-equipped computer lab with computers of recent versions and broadband internet connection. The departments have also been provided with a computer and internet connections. The teachers have increased the use of ICT in teaching. The students are also encouraged to make presentations with the help of ICT tools. It has a very positive impact on the learning of the students. Taking into this account IQAC has taken an effort to improve the following facilities.

WORKSHOPS AND SEMINARS FOR STUDENTS

- The college has organized workshops for students where the major focus has been on the holistic development of the students. The IQAC tapped funds from different agencies for the workshops and seminars. The seminars and workshops supported by Savitribai Phule Pune University and the management of the institute have a very crucial role in the overall development of the students.
- The college has been consistently bringing incremental improvements in teaching, learning and student centric activities. The main emphasis of IQAC has been on the designing teaching and learning activities for the holistic development of the students. The students have been given exposure to a variety of activities which contribute to enhancing their learning and skill levels.
- A number of activities including class presentations, field visits, study tours, research paper competitions, various workshops on a number of topics have been arranged by the college.
- The guidance on competitive examinations and Career opportunities programmes have been organized to give global exposure to students. The IQAC also seeks the feedback on these activities from the students and other stakeholders for further improvements in implementing them.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

A. Safety and Security:

- The Institution is taking utmost care of girls' and women's security. For that, the institute provides different kinds of facilities.
- We have established Women Empowerment Cell as well as Anti- Sexual Harassment Committee (Vishakha) and Anti-Ragging committee which include ladies staff as members in them. A discipline committee headed by the Principal and the Head of all departments is formed for observing and controlling activities in the college.
- CCTV Cameras are installed at the entrance of the College gate, Canteen, Parking area, Administrative Office, Classrooms and corridors of different floors of the College to ensure the safety and security of girl students and staff.
- Student Uniforms and ID cards are made Compulsory. Identity Cards are issued to the students and staff to prevent the entry of outsiders into the college premises.
- The campus is set with a complaint box that is positioned near the Administrative office intended to collect any suggestions or any complaint from female staff and girl students of the campus concerning any abuse or harassment.
- Every year. regular medical check-up camps are arranged. Grievances Redressal and anti-sexual harassment cells provide a convenient opportunity for girls to voice their problems.
- One security guard meticulously kept watch at the college entrance.
- The college also provides the facility of First Aid Box for staff, students and sports players.
- Fire extinguishers are kept in the college to overcome fire disasters.
- The entire campus is being kept secured with a huge wall compound.

B. Counseling:

- The Department of Psychology provides counselling facilities with an objective to remove fear of study, exam, mobile addiction, stress, depression and any other emotional issues. All the information of students is kept confidential.

- The college conducts group as well as personal counselling through various seminars, workshops and guest lecturers for the safety and security of girl students such as – Vidyarthini Manch, Nirbhaya Kanya Abhiyaan, Self defence, women empowerment.

C. Common Rooms:

- The college has allotted a separate common room for girl students. There girl students can read magazines and Newspapers. They can rest and rejuvenate themselves. In this room sanitary napkin vending machine with incinerator provided.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The college has a sprawling green campus and priority is given to green clean and Economics-friendly campus. The faculty and students are regularly advised to reduce and recycle the waste produced on the campus. Students are instructed to drop the waste in the separate bins kept at different places on the college campus.

The college supports maintaining the ecological environment on the campus. For that College performs paperless work. Waste generated on the campus is segregated as solid waste, liquid waste, and e-waste. The solid waste is regularly collected by the Gram Palika.

SOLID WASTE MANAGEMENT:

For the collection of regular solid waste (Dry and Wet) garbage bins are kept at different places on the campus. The collected solid waste is picked up by Peons from time to time for proper disposal and recycling.

The process of Solid Waste Management goes through:

1. Collecting the Garbage
2. Classifying in wet and dry waste
3. Sending Wet solid to compost unit
4. Collecting Dry waste by Khedgaon Grampanchayat.

Dust bins are provided in the campus to keep the campus clean, neat and tidy.

LIQUID WASTE MANAGEMENT:

A suction pit has been constructed in the college premises for the management of liquid waste like urine and toilets.

WASTE RECYCLING SYSTEM:

For proper disposal, recycling and reuse of raw papers and stationery, the college has signed a contract with Sainath Raddi Depot, Nashik.

Water wasted by hand washing is sent to trees that need more water.

File Description	Document
Geotagged photographs of the facilities	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

Response: A. Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions / awards**
- 5. Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1. Built environment with ramps/lifts for easy access to classrooms.**
- 2. Divyangjan friendly washrooms**
- 3. Signage including tactile path, lights, display boards and signposts**
- 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The College has implemented several measures to make the college an inclusive campus.

CULTURAL:

Our institute believes in Unity in Diversity. Our college gives the same treatment or platform for each and every student who is admitted from different backgrounds, castes and religions. All our students strictly follow the same uniform. Uniforms indicate each and everyone has the same. More importantly, this concept helps students of different cultures, castes and religions to live together peacefully. This also helps us a lot in reducing the chances of conflict, riots and disturbances among students.

- **Youth week:** Our institute organized the Youth week on the occasion of Swami Vivekanand Jayanti. Purpose of this programme is to unite the students of different cultures, castes and religions and spread the message of friendship. In the youth festival, students participated in traditional day, Sari day etc. Also organized various competitions such as dance competition, Rangoli, Debate, Sports competitions etc.
- **Yuva Spandan:** Our students participated in various competitions of Yuva Spandan such as skit, mime, dance competition, group song which is organized by Parent institute.

REGIONAL: Our institute has taken the following initiative in various regional levels.

- **Awareness Programme/Rallies:** Our Institute initiative in various awareness programmes/rallies such as Swachh Bharat Abhiyan, AIDS awareness, tobacco, save girl child, voter awareness, plastic ban, water conservation, waste segregation, and anti-pollution campaigns are implemented

regularly.

LINGUISTIC: Our institute has organized the following linguistic programme.

- **Literary Association:** Department of Marathi and English organized literary association. Purpose of the programme was to know the importance of literature in our life.
- **Rajbhasha Din:** Department of Marathi has organized Marathi Rajbhasha Din (Marathi Language Day). This is important in view of the deterioration of the Marathi Language.
- **Mother Language Day:** Department of Marathi and English organized World Mother Language Day. Mother language is important for survival in day to day life.

COMMUNAL, SOCIO-ECONOMIC: Our institute has organized programmes related to the communal socioeconomic programme.

- **Programmes for Girls, Women or Children:** Our institute strives / initiative various programmes for women, girls or children such as Female foeticide, Save Girl Child, Vidyarthini Manch, Nirbhaya Kanya Abhiyaan, Self-defence, women empowerment etc.
- **Disaster Management:** Department of Student Development conducted Disaster Management Workshop on 21 & 22 Jan.2019. Creating awareness about disaster and its mitigation process among people. Giving warning before disaster thus people can be prepared and safe from that.
- **Blood Donation:** The institute fosters community responsibility by organizing blood donation camps. In camp some of our faculty and students donate their valuable blood.
- **Vaccination:** Covid-19 vaccination camp organized with the help of Khedgaon Civil hospital in institute campus.
- **Flood Victims:** During natural calamities like floods in Kerala, the institute has provided monetary help worth Rs. 6573/-
- **Educational Trip:** Our Institute has arranged educational trips in the Academic year of 2017-18 and 2019-20. Educational trips provide an opportunity for total immersion in the natural environment and social setting.

OTHER DIVERSITIES:

- **Birth/Death Anniversary:** Institute organized or celebrated Birth/Death Anniversary of various national leaders.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The institute organises activities that strengthen our constitutional values and deepen our allegiance and responsibility towards our nation.

- Constitution Day was organized to give students the information of our Constitutional Rights and Duties as Citizens of India on 26th November every year.
- Voter's Day and Voter's Awareness Programmes are organised in the college to create awareness of youth towards their constitutional rights and duties.
- The college fosters community responsibility by organising blood donation camps. In every camp, some of our faculty and students donate their valuable blood.
- As a responsibility of every citizen of India, during natural calamities like floods in Kerala, the college has provided monetary help of worth Rs 6573/-
- Jyeshtha Nagrik Vyakhyanmala also was organized for senior citizens to be aware about their health related issues.
- Covid-19 vaccination camp was organized with the help of Primary Health Centre, Khedgaon in campus.
- To promote a sustainable environment, Swachh Bharat Campaign and Tree Plantation drives are organised. As part of the campaigns, environmentally safe practices such as plastic ban, water conservation, waste segregation, cleanliness and anti-pollution campaigns are implemented regularly.
- Independence Day and Republic Day are celebrated in the college by hoisting the Indian flag on 15th August and 26th January every year.
- Marathi Rajbhasha Din is celebrated on 27th February every year for promotion of regional Marathi language in view of its deterioration.
- Our institute takes effort / initiative through various programmes for women, girls or children such as Women's Day, Prevention of Female Foeticide, Save Girl Child, Vidyarthini Manch, Nirbhaya Kanya Abhiyaan, Self-defence, Women Empowerment etc.

- The college nurtures and fosters national integrity by celebrating birth anniversaries of great national leaders. To pay a tribute to the hard workers, the institute celebrates 1st May of every year as National Worker’s Day.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Yes.
The college celebrates national and international commemorative days to inculcate constitutional responsibilities, to instill patriotic spirit and to foster unity among fellow citizens.
<ul style="list-style-type: none"> • Independence Day and Republic Day are celebrated in the college by hoisting the Indian flag on 15th August and 26th January every year.

- International Mother Language Day celebrated on 21st February to promote the preservation and protection of our mother language.
- International Women's Day is celebrated on 8th March. On this occasion, various competitions are organised in the college to celebrate women-power.
- Kargil Vijay Divas was celebrated on 26 July 2019.
- National Youth Day is celebrated every year on 12th January to commemorate the birth of Swami Vivekananda. Debates, essay writing, extempore competitions are organised to spread the messages of Swami Vivekananda amongst the youth.
- International Yoga Day is celebrated every year on 21st June to mark the practice of self-discipline and tradition of well-being continuing for thousands of years in India.
- World Environment Day is observed every year on 5th June.
- Chhatrapati Shivaji Maharaj Birth Anniversary is celebrated on 19 February every year.
- Voter's Day is celebrated on 25 January.
- Marathi Rajbhasha Din is celebrated on 27 February.
- Dr. Babasaheb Ambedkar Birth Anniversary Celebrated on 14th April.
- Teachers' Day is celebrated on 5th September every year to honour the memory of India's first Vice President and to commemorate the importance of teachers in our lives
- Mahatma Gandhi Birth Anniversary is celebrated on 2nd October.
- Constitutional Day is celebrated on 26th November.
- Vachan Prerna Din is celebrated on 15th October to commemorate the birth of Dr. A. P. J. Abdul Kalam.
- World AIDS Awareness Day is observed on 1st December to raise awareness about AIDS. Rallies are held in the nearby village to raise awareness in the community.
- National Unity Day is celebrated on October 31, across the country to commemorate the birth anniversary of Sardar Vallabhbhai Patel, and to recognise the contributions of the first Union Home Minister, who laid the firm foundations of the Indian police and gave it its identity, character and direction.
- National Service Scheme (NSS) day is observed on September 24.

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice 1

Title: 'Empowered, Participative and Transparent Governance through Institutional Management Software'.

The context:

The institute Arts and Commerce College Khedgaon is situated in Dindori Tehsil which is declared as a rural and tribal region. Most of the students are first generation students. Therefore in order to bring the student into the mainstream of higher education the user friendly and simple admission process is required. Previously students visit the college, enquire verbally and then decide about admission. The process was complicated, time consuming and confusing. Also once the students were admitted the students database was distributed at different functional units which cause inconsistency and sometimes very inaccurate. Further in order to give I –Cards and various certificates, report there is lot of delay and inconvenience. In order to have Effective and End-to-End e-Campus Management our institute decided to implement ERP Management software. So that these problems will be solved and data was maintained forever.

Objectives:

1. To make the admission process more efficient and user friendly and also to maintain the records.
2. To ensure confidentiality and to reduce man power.
3. To facilitate quick retrieval of students' databases.
4. To maintain transparency in all financial matters.
5. The goal of the ERP software is to automate all the administrative procedures related to Academics, Student Management, Staff Management, Library Management, and Collect and Store all the required data in a centralized manner for easy retrieval.
6. The major objective behind implementing the ERP system is to move towards a paperless office at

institute and to improve the overall productivity.

The practice:

This practice was introduced during October 2007 with the above stated goals. Because of this the institution witnessed a paradigm shift in the efficiency of the academic activities within a short span. The ERP software is hosted with role based access, both on the internet and intranet for easy access from anywhere. According to this software, the portal for registration for online admission opens in June/July. Primary registration was done by the students by uploading supporting documents. According to merit, the students are called for the admissions through mails, SMS.

The main feature of this System is the ease of access to information regarding status of each and every student to all academic stakeholders including Principal, Heads of Departments, Faculty, Tutors, and Class Advisors, Chairpersons of Class Committees, Officials at the Administrative Office, Library Staff, Parents and Students.

The administrative staffs easily provide certificates required for educational purposes. For example Bonafide Certificate, Transfer Certificate, Character Certificate, Mother-Tongue Certificate, Attempt Certificate, Leaving Certificate can be generated by simply giving one click.

The class teachers can generate and/or Export in Excel format, the following reports right from anywhere anytime:

Admission reports such as roll call list, category wise, gender wise, caste wise etc are easily retrieved. Further University / Internal Assessment records, Test Results and its Analysis (summary, category wise result, Range of marks, subject wise failure details, No. of ranks, etc.) can be done easily and shown graphically also.

The predominant facility of the ERP system is information dissemination by all stakeholders. However, to ensure confidentiality and maintain integrity, role-based access controls have been provided. The Principal has access to all the modules of the software. The HoDs can view details of all students in their departments. The Faculty members can view details of all students in the class for the courses Handled by them (both theory / laboratory).

This software is developed by iT soft Developers especially for ERP. "e-Campus Education Hub" has operated in our institute since 2007.

Evidence of Success:

Enormous amount of time and effort is saved by using the ERP system because of the availability of the required data at all times. The faculty are able to spare the saved time in other productive activities. Students and all stakeholders feel comfortable with the system. The linking between admission, fees payment, academic courses, departments, placement and examination modules of the ERP prevents unnecessary data entry, removes redundant data entry and results in saving of effort and increases accuracy of data. Management is able to get the data on all activities of the college on a real time basis from anywhere which helps in the decision making process. During the admission process entry of unauthorized persons has been restricted in the campus. Duplicate receipt/I-card/ TC/Migration certificate/mark sheet

can be easily issued to the needy person. Students' general register is maintained forever.

Resources required:

- ERP Software and Licence
- High Speed Internet Connectivity
- Server and UPS
- Trained man power who can resolve technical issues
- IT friendly end users.

Problems encountered

1. Institute received excellent support from the vendor of the ERP software Mr. Subhash Erande. Up till now not a major problem has been encountered, but if there are small issues regarding working of the software they are resolved by the vendor immediately.
2. Once the financial data is furnished the college administrator cannot edit or refurnish the financial data at institute level.
3. If by mistake some data is deleted from the software, the data cannot be retrieved at institute level.
4. For smooth working it requires high internet speed.

Contact Details:

Name: Dr. S. T. Wagh

Designation: Principal

Name of the Institute: Maratha Vidya Prasarak Samaj's Arts and Commerce College, Khedgaon.

Address: At post Khedgaon, Tal. Dindori, Dist Nashik-422205

Phone: 02557 235183

Mobile: 9423144192

Email: acckhedgaon@rediffmail.com

Website: <https://khedgaoncollege.ac.in/>

Best Practice 2

Title: 'Plantation of Medicinal Plants'

Objectives:

- 1.To raise an awareness about importance of medicinal plants in the society
- 2.To encourage students as well as people to cultivate medicinal plants
- 3.To help maintain the balance of the environment by planting medicinal plants
- 4.To create tourist destinations by cultivating green and medicinal plants
- 5.To restore native forests around the village to restore water supplies
- 6.To preserve rare medicinal plants

The context:

The forest is very important for maintaining the ecological balance of the environment of the earth. Large scale deforestation is taking place in the name of modernization in recent times. Therefore, the balance of nature is deteriorating.

Population rise, inadequate supply of drugs, prohibitive cost of treatment, side effects of several synthetic drugs and development of resistant to drugs which are used for infectious diseases have led to increased use of medicinal plants for a wide variety of human ailments. As a part of this, a medicinal plantation drive has been undertaken by our institution. And, this tree plantation drive involved students, staff and people from the surrounding area. This initiative created awareness among the students, staff and the people of the area about the medicinal plants.

The practice:

Plantation of medicinal plants is one of the important activity undertaken by the college for the society. Our Arts and Commerce College started this plantation drive from the academic year 2016-2017. The tree planting program involves the students, staff of the college as well as the people of the area. The medicinal plants are being planted at Ratangarh Temple Hill area of Shindwad village by N.S.S. department. The tree plantation program completed five years. In the last 05 years, 9451 medicinal plants were planted with the help of students, staff of the college as well as people of the Shindwad village. Out of them around 6000 medicinal trees have survived. At the time of plantation, the height of the saplings was around one to 1.5 feet; today their average height of the tree is 7 to 10 feet. Medicinal plants have been planted in the Ratangarh Where soil is rocky and less fertile. Further water availability is scanty .So for Water conservation & water harvesting our students dig contour trenches around 1 to 1.5 feet deep pits . In addition, a pipeline for drip irrigation has been done by the students and staff to facilitate watering of the trees.

The Gram Panchayat of Sindbad and Mahindra Agro Solutions Pvt.Ltd. Company helped the college to

provide medicinal plants every year for planting medicinal plants. N.S.S. Volunteers of the college take active participation in this drive and make their valuable contribution to maintain the balance of the environment.

Planted trees are cultivated during the winter camp of NSS. Today, the growth of medicinal plants at Ratnagarh is excellent. The people of the area are taking advantage of those trees for various ailments. A large number of people visit the Ratnagarh area to see and to get information about the medicinal plants. Students, staff and people in the area are informed about the medicinal plants while carrying out the work of planting medicinal plants. At the same time, students, staff and people of the area take oath to conserve the environment. The number of medicinal plants planted in the last five years is shown in the following table.

Number of Medicinal Plants Planted In Last Five Years

Sr. No.	Date	Academic Year	No. of medicinal plants planted
1	21/07/2016	2016-17	1000
2	17/07/2017	2017-18	2100
3	07/08/2018	2018-19	2100
4	23/08/2019	2019-20	4000
5	04/08/2020	2020-21	251
Total =			9451

Evidence of Success:

In the last Five years (since 2016-17), the college has successfully planted medicinal plants. The college has succeeded in creating social awareness about medicinal plants/ environment among the students, staff and the people of the area. Rare plants like Beal, Neem, Sita-Ashok, Gokshur, Kauch, Triphala, Raktchandani, Ashwagandha, Satav, Rudraksh, Yellow, Gulmohar, Nilgiri, Tamarind, Aghada, Babul, Maharuki, Bilayati, Neem, Bamboo, Katesawar, Palas, Bahava, Pangra, Pipal, Amba, Nivadung, eBor, Dalinb, Jam, Erandi, Arjun, Wad etc. have been saved due to the planting of medicinal plants.

The following table is prepared by our students for the benefit of people who visit the sacred place Ratangad.

Sr Name	Local Name	Scientific Name	Number of Trees	Medicinal Uses
1	Sita-Ashok	Saracaasoca	414	The juice obtained from boiling the bark is a cure for some ailments of women, and a pulp of the blossoms is one of the remedies used for dysentery.
2	Kauch	Mucunapruriens	. 170	Kunj seeds is very effective in mending diabetes

				symptoms, preventing cancer, boosting immunity
3	Raktchandan,	Pterocarpussantalinus	344	for the treatment of eye disorders, sexual disorders, Pitta disorders such as nasal bleeding, menorrhagia
4	Ashwagandha	Withaniasomnifera	464	millennia as a Rasayana for its wide ranging health benefits
5	Rudraksh	Elaeocarpusangustifolius	312	Healing Power. By using pulp of Rudraksha fruit or bark, can be used for controlling epilepsy. Rudraksha can be used for treating stomach pain and liver problems. Rudraksha can be used to treat high blood pressure, heart diseases etc. Rudraksha can be used in cosmetics to bring skin glow, also brings in a charming face.
6	Gulmohar	DelonixRegia	298	Gulmohar tree produces a thick water - soluble gum which is then used as a binding agent in manufacturing tablets and also in textile industries.
7	Nilgiri	Eucalyptus genus	476	It is used for treating several respiratory problems such as cold, sore throat, asthma,

				nasal congestion, bronchitis and sinusitis. -Gargling with Eucalyptus Oil mixed with warm water is effective in treating a sore throat. It has also been found to benefit asthma patients to a large extent.
8	Tamarind	Tamarindusindica L	384	Helps in weight loss Prevents peptic ulcers Effective in managing diabetes Helps with digestion Aids a healthy heart Takes care of your liver It can help you deal with allergies
9	Aghada	AchyranthesAsper a	242	Leaf Juice is used in Headache Root paste is given in kidney stone
10	Bael	Aeglemarmelos	164	Leaf Juice Is Given In Diabetes To Control Blood Sugar. Fruit Juice Is Given Against Dysentery.
11	Babhul	Acacia nilotica (Linn.) Del.	360	A paste of the middle layer of

				<p>bark is applied on skin diseases to cure rickets.</p> <p>flowers are consumed twice a day for two days in measles.</p>
12	Maharuki	Ailanthus excelsa	165	<p>Leaf Juice Is Dropped In Ear to cure migraine.</p> <p>Leaf Juice is used as an antidote Against Honeybee sting.</p>
13	Bilayati	Argemone mexicana	148	<p>Leaf Juice Is Used An Antidote For Scorpion Sting.</p> <p>Root Paste is Given Malarial Fever.</p>
14	Neem	Azadirachta indica	204	<p>The Leaf Extract Is Given orally against jaundice.</p> <p>Leaf Juice Is Given In Fever.</p> <p>Leaf And Bark Extract Is Given To Control Irregular Menses.</p> <p>Bark paste is used externally in skin diseases.</p>
15	Bamboo	Bambusa arundinacea	72	<p>Paste prepared from the nodal region Of the stem is applied on inflamed finger joints.</p>
16	Katesawar	Bombax ceiba	124	<p>Bark paste or extract is applied over the forehead to get relief from headache.</p>

				<p>The flowers are boiled in ghee, 2-3 drops of this extract is poured in nostrils to control headache and nasal bleeding.</p> <p>The same recipe is also used to stop the growth of nose bone.</p>
17	Palas	Buteamonosperma	163	<p>The extract of seed is given daily early in the morning to remove intestinal worms in children.</p>
18	Ruchki	Calotropisprocera	180	<p>Seed Extract is used in cough and fever.</p> <p>Latex With Cow Ghee Poured In Nose To Cure Migraine.</p>
19	Bahava	Cassia fistula	144	<p>Bark paste is used against skin diseases especially against ringworm.</p>
20	Pangra	Erythrinavariegata	128	<p>Bark paste is mixed in cow milk and given twice aday to control Minyak disease (Rural terminologies. a disease in which hands and legs become tough and hard like wood).</p> <p>Flowers Are Used To Prepare dye.</p>
21	Pipal	Ficusreligiosa	75	<p>Bark Pasteis Applied To Control Rheumatism.</p>

				<p>Bark Powder Is Applied On Joints To Control Rheumatic Pains.</p> <p>Bark Paste is Used In Tetanus Internally.</p>
22	Amba	Mangifera indica	164	Leaves are kept in a glass of water for whole night and then this water is consumed once early in the morning for five days control body fat
23	Nivadung	Opuntia elatior	146	<p>Pulp is given orally to infant in stomach..</p> <p>Pulp of stem is applied on swellings of nails</p>
24	Bor	Zizyphus mauritiana	184	Chewing of tender leaves is advised to diabetic patients to control blood sugar.
25	Gokhru	Tribulus terrestris	122	Leaf paste with salt is applied on gums during toothache.
26	Dalimb	Punica granatum	168	<p>The juice of young leaves is given daily to stop leucorrhoea.</p> <p>Fruit Extract Is Given Daily To Control asthma</p>
27	Jamb	Psidium guajava	89	The juice of young leaves is mixed with water or buttermilk and given daily to stop leucorrhoea.
28	Erandi	Ricinus communis	254	Leaf juice is mixed

				with cow milk and hot quartz is put in it and then drink it without water and salt to treat jaundice.
29	Arjun	Terminaliaarjuna	46	The Decoction Of Bark Is Used To Control Dysentery.
30	Wad (Banyan)	Ficusbenghalensis	19	Its bark and leaves both possess analgesic and anti-inflammatory properties. The bark of the Banyan tree is considered useful in burning sensation, ulcers, and painful skin diseases.

Problems encountered and resources required:

- 1.Students have very little or poor knowledge about medicinal plants. Unable to sense the importance of plants.
- 2.There is a lack of interest in medicinal plants in society. So they are reluctant to come forward for plantation.
- 3.To protect the plantation against weather, fire, insects , fungi and animals.
- 4.Adequate water facilities are not available.
- 5.The Soil Is coarse grained, acidic with low humus content.

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust

within 1000 words

Response:

Distinctiveness Area:

GROUP MEDICLAIM POLICY FOR STUDENTS

- Maratha Vidya Prasarak Samaj's Arts and Commerce College, Khedgaon is a rural college in Dindori tehsil of Nashik district. Since the college is residing in rural, tribal area, and most of our students are from economically backward classes, it is sometimes very difficult for them to face the problems of medical ailments. In these days of uncertainties, it is imperative to keep yourself and your beloved ones protected against unforeseen medical emergencies. In this pandemic, we all realize how emergency medical treatment and hospitalization can take a toll on our financial health. Hence our parent institute decided a group insurance scheme for staff and students in order to safeguard future of the stakeholders.
- The main purpose of our parent institutes group medical insurance for students is to obtain the best medical facility without any strain on their finances. Health insurance for students is essential, especially when a medical emergency occurs in the most unexpected manner and sometimes without financial support, they are unmanageable. This Health insurance plans offer protection against the treatment cost of the diseases which require hospitalization. It covers hospitalization expenses and day care procedures for day one of admission. Health insurance can reimburse the insured for expenses incurred from illness/injury or pay the care provider directly.
- Every year, we implement group-medical insurance policy for students with the assistance of insurance company 'The New India Assurance Co. Ltd. (<https://www.newindia.co.in/portal/>). The New India Assurance Co. Ltd. based in Mumbai, Maharashtra is a nationalized general insurance company. It is under the ownership of Ministry of Finance, Government of India. "It is the largest nationalized general insurance company of India on the basis of gross premium collection inclusive of foreign operations". It was founded by Sir Dorabji Tata in 1919, and was nationalized in 1973.
- Our management of parent institute has negotiations with 'The New India Assurance Co. Ltd' since from 2016-2017 to till date. Insurance Premium per student in academic year 2016-2017, 2017-2018, 2018-2019, 2019-2020 and 2020-2021 were Rs. 154, Rs. 154, Rs. 171, Rs. 175 and Rs. 175 respectively.
- Initially students were reluctant to join this scheme, but later on, they realized the importance of health insurance. In the academic year 2016-2017, enrollment was 86 and it was very low. All of our faculties emphasized the importance of Mediclaim to students. After realizing its importance, the enrollment of students increased gradually. Total enrollment for Mediclaim policy in academic year 2017-2018, 2018-2019, 2019-2020 and 2020-2021 were 418, 432, 358 and 369 respectively.
- Two students of our college namely Mahesh Nanasheeb Gachale and Vijay Madhukar Gahile have been availed of Mediclaim facility in the year 2020.

Student Enrollment for Health Insurance

Faculty	Class	ACADEMIC YEAR				
		2020-2021	2019-2020	2018-2019	2017-2018	2016-2017
BA	FYBA	68	70	121	142	35
	SYBA	47	87	97	82	12

	TYBA	59	57	54	42	8	
BCOM	FYBCOM	58	42	62	75	10	
	SYBCOM	33	53	69	36	15	
	TYBCOM	51	49	29	41	6	
Total		316	358	432	418	86	
Insurance Premium		175	175	171	154	154	

- The maximum amount accessible for hospitalization expenses for students under Mediclaim insurance policy scheme is Rs. 50,000. In case of accidental death of the student's father, the student will get a total of Rs. 2 lakhs and in case of accidental death of the student's mother, the student will get a total of Rs. 1 Lakh under the Mediclaim insurance policy scheme.
- To benefit this scheme, the student must be admitted for at least one day to claim the medical or hospital expenses. The minimum education of a doctor in a hospital should be MBBS or equivalent under the criterion of Mediclaim insurance policy scheme.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

- The college established in July 2003 as a branch of Maratha Vidya Prasarak Samaj, Nashik
- Catering 06 UG Programmes.
- In the last five years, the college has introduced --- Short Term, Skill Based Courses
- Choice Based Credit System is implemented for all 06 UG programmes.
- The Institute received 9001:2015 Certification.

The college has conducted following audits:

1. Academic and Administrative Audit
2. Green Audit
3. Carbon Sequestration Audit
4. Gender Audit
5. Energy Audit

- Institute and Reliance Trends Ltd. Jointly conducted Campus Placements for Training and Placement of Students.
- ICT enabled Classrooms for teaching-learning.
- 100 Mbps internet connection and campus Wi-Fi facility.
- INFLIBNET and E-journals are made available for students and teachers.
- The College successfully organized Inter-Collegiate Wrestling (Men/Women) Tournament in collaboration with NDZSC
- The college has successfully organized Zonal Road Race Cycling(Men/Women) in collaboration with NDZSC and SPPU, Pune.
- The college has registered an Alumni Association, which has contributed significantly in the development of the college.
- In the last five years, 6 students have ranked in the University top ten merit list.

- In the last five years, 2 students have qualified SET/NET/GATE examinations.
- The college has 6 functional MoUs and 4 linkages for student training, on-the-job training, research etc.
- The college has installed a Rain Water Harvesting Project for an eco-friendly campus.
- Blood Donation Camps and Medicinal Trees Plantation Drives are the highlights of the college.

Concluding Remarks :

The college has emphasized on student centric activities and introduced need-based courses. Fieldwork/ Projects are undertaken, feedback is collected and activities related to gender etc. are conducted and thus the college deals with the Curricular Aspects.

The college has a transparent admission policy and encourages economically deprived students to go one step further from first generation learners in their family also with equality in reservation seats.

The student-teacher ratio is 25:1 and reflects in the 62.36% pass percentage.

Counselling is available for students and mentors are selected accordingly. Teachers are also motivated to present papers in seminars and thus the college deals with Teaching, Learning and Evaluation. The college encourages the research culture in students and teachers through Avishkar, outreach programs, and innovative activities (Commerce Week). The faculty of the college has published papers in UGC journals and thus Research/Consultancy and Extension is justified. Infrastructure and Learning Resources reflects that the college has its genuine efforts to provide the required infrastructure regarding classrooms and ICT classrooms.

The college did its best to care for Student Support and Progression through kinds of scholarship, vocational education and training.

The college uses E-governance through the able leadership of the Management and the Principal and runs a number of welfare activities for the staff. Teachers were given financial support to attend the Seminars and professional development programmes. Human resources of the college are optimally utilized for the Institutional activities.

Innovation and Best Practices Quality Education is provided by college through talks on gender sensitization, Environment awareness programmes, inculcating human values. The best practices include Plantation of Medicinal Plants and Blood Donation for Social Causes.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: A. All of the above</p>																				
1.2.1	<p>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>1.2.1.1. Number of Programmes in which CBCS/ Elective course system implemented. Answer before DVV Verification : 06 Answer after DVV Verification: 06</p>																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years. Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>04</td> <td>01</td> <td>01</td> <td>01</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>03</td> <td>01</td> <td>01</td> <td>01</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	02	04	01	01	01	2020-21	2019-20	2018-19	2017-18	2016-17	01	03	01	01	01
2020-21	2019-20	2018-19	2017-18	2016-17																	
02	04	01	01	01																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
01	03	01	01	01																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>126</td> <td>114</td> <td>60</td> <td>60</td> <td>56</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2020-21	2019-20	2018-19	2017-18	2016-17	126	114	60	60	56										
2020-21	2019-20	2018-19	2017-18	2016-17																	
126	114	60	60	56																	

2020-21	2019-20	2018-19	2017-18	2016-17
63	77	60	60	56

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
01	02	02	02	02

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
01	02	02	02	02

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

1.3.3.1. Number of students undertaking project work/field work / internships

Answer before DVV Verification : 94

Answer after DVV Verification: 93

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

1) Students

2) Teachers

3) Employers

4) Alumni

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

1.4.2 Feedback process of the Institution may be classified as follows:

Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**

5. Feedback not collected

Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website

Answer After DVV Verification: A. Feedback collected, analysed and action taken and feedback available on website

2.1.1 Average Enrolment percentage (Average of last five years)**2.1.1.1. Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
380	357	429	415	403

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
240	240	240	240	240

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
720	720	720	720	720

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
240	240	240	240	240

Remark : On par with 2.1.1.2

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)**2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
77	62	83	90	81

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
77	62	83	90	81

2.3.3	<p>Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)</p> <p>2.3.3.1. Number of mentors Answer before DVV Verification : 12 Answer after DVV Verification: 12</p>																				
2.4.2	<p>Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)</p> <p>2.4.2.1. Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years Answer before DVV Verification:</p> <table border="1" data-bbox="304 712 1046 846"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>04</td> <td>03</td> <td>03</td> <td>03</td> <td>03</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 925 1046 1059"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>03</td> <td>02</td> <td>03</td> <td>03</td> <td>03</td> </tr> </tbody> </table> <p>Remark : As per the data provided by HEI</p>	2020-21	2019-20	2018-19	2017-18	2016-17	04	03	03	03	03	2020-21	2019-20	2018-19	2017-18	2016-17	03	02	03	03	03
2020-21	2019-20	2018-19	2017-18	2016-17																	
04	03	03	03	03																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
03	02	03	03	03																	
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 87.50 Answer after DVV Verification: 78.41</p> <p>Remark : As per the data provided by the HEI</p>																				
2.6.3	<p>Average pass percentage of Students during last five years</p> <p>2.6.3.1. Total number of final year students who passed the university examination year-wise during the last five years Answer before DVV Verification:</p> <table border="1" data-bbox="304 1738 1046 1872"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>100</td> <td>79</td> <td>37</td> <td>38</td> <td>57</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1951 1046 2085"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>100</td> <td>79</td> <td>37</td> <td>38</td> <td>57</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	100	79	37	38	57	2020-21	2019-20	2018-19	2017-18	2016-17	100	79	37	38	57
2020-21	2019-20	2018-19	2017-18	2016-17																	
100	79	37	38	57																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
100	79	37	38	57																	

2.6.3.2. Total number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
137	102	77	75	91

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
137	102	77	75	91

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	1.9000	00	0.1000	1.9000

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	1.9000	00	0.1000	1.9000

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years**3.1.2.1. Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	01	00	01	02

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	01	00	01	02

3.1.2.2. Number of departments offering academic programmes

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

05	05	05	05	05
----	----	----	----	----

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
05	05	05	05	05

3.1.3 **Number of Seminars/conferences/workshops conducted by the institution during the last five years**

3.1.3.1. **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	04	04	03

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	04	04	03

3.2.1 **Number of papers published per teacher in the Journals notified on UGC website during the last five years**

3.2.1.1. **Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	07	07	12	03

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	07	07	12	03

3.2.2 **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.2.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
05	00	08	15	18

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
05	00	08	15	18

3.3.2 **Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.3.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
01	02	01	00	01

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
01	02	01	00	01

3.3.3 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

3.3.3.1. **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
03	14	17	16	08

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
02	8	13	10	04

Remark : As per the data provided by HEI

3.3.4 **Average percentage of students participating in extension activities at 3.3.3. above during last five years**

3.3.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
105	1135	907	1018	824

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
105	296	327	319	265

3.4.1 **The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years**

3.4.1.1. **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	05	00	00	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	05	00	00	00

3.4.2 **Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**

3.4.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
03	04	00	00	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
03	04	00	00	00

4.1.3 **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

4.1.3.1. **Number of classrooms and seminar halls with ICT facilities**

Answer before DVV Verification : 13

Answer after DVV Verification: 13

4.1.4	<p>Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)</p> <p>4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs) Answer before DVV Verification:</p> <table border="1" data-bbox="306 389 1046 524"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>98.21986</td> <td>1.88472</td> <td>6.28449</td> <td>1.37970</td> <td>10.99389</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 602 1046 736"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0.37</td> <td>1.46</td> <td>6.27</td> <td>0.11</td> <td>1.56</td> </tr> </tbody> </table> <p>Remark : As per the income and expenditure account provided by HEI value changed</p>	2020-21	2019-20	2018-19	2017-18	2016-17	98.21986	1.88472	6.28449	1.37970	10.99389	2020-21	2019-20	2018-19	2017-18	2016-17	0.37	1.46	6.27	0.11	1.56
2020-21	2019-20	2018-19	2017-18	2016-17																	
98.21986	1.88472	6.28449	1.37970	10.99389																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
0.37	1.46	6.27	0.11	1.56																	
4.2.2	<p>The institution has subscription for the following e-resources</p> <ol style="list-style-type: none"> 1. e-journals 2. e-ShodhSindhu 3. Shodhganga Membership 4. e-books 5. Databases 6. Remote access to e-resources <p>Answer before DVV Verification : A. Any 4 or more of the above Answer After DVV Verification: A. Any 4 or more of the above</p>																				
4.2.3	<p>Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)</p> <p>4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs) Answer before DVV Verification:</p> <table border="1" data-bbox="306 1538 1046 1673"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0.36578</td> <td>0.42472</td> <td>0.549</td> <td>0.56759</td> <td>0.54647</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1751 1046 1886"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0.36578</td> <td>0.42472</td> <td>0.549</td> <td>0.56759</td> <td>0.54647</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	0.36578	0.42472	0.549	0.56759	0.54647	2020-21	2019-20	2018-19	2017-18	2016-17	0.36578	0.42472	0.549	0.56759	0.54647
2020-21	2019-20	2018-19	2017-18	2016-17																	
0.36578	0.42472	0.549	0.56759	0.54647																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
0.36578	0.42472	0.549	0.56759	0.54647																	
4.2.4	<p>Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year</p> <p>4.2.4.1. Number of teachers and students using library per day over last one year</p>																				

	<p>Answer before DVV Verification : 79 Answer after DVV Verification: 79</p>																				
4.3.3	<p>Bandwidth of internet connection in the Institution</p> <p>Answer before DVV Verification : A. 750 MBPS Answer After DVV Verification: A. 750 MBPS</p>																				
4.4.1	<p>Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)</p> <p>4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>8.15191</td> <td>8.08638</td> <td>12.54675</td> <td>8.97247</td> <td>9.70530</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0.47</td> <td>0.14</td> <td>0.84</td> <td>0.31</td> <td>0.03</td> </tr> </tbody> </table> <p>Remark : As per the income and expenditure account provided by the HEI value changed</p>	2020-21	2019-20	2018-19	2017-18	2016-17	8.15191	8.08638	12.54675	8.97247	9.70530	2020-21	2019-20	2018-19	2017-18	2016-17	0.47	0.14	0.84	0.31	0.03
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2020-21	2019-20	2018-19	2017-18	2016-17																	
0.47	0.14	0.84	0.31	0.03																	
5.1.1	<p>Average percentage of students benefited by scholarships and freeships provided by the Government during last five years</p> <p>5.1.1.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>287</td> <td>337</td> <td>357</td> <td>177</td> <td>214</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>287</td> <td>315</td> <td>331</td> <td>168</td> <td>210</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	287	337	357	177	214	2020-21	2019-20	2018-19	2017-18	2016-17	287	315	331	168	210
2020-21	2019-20	2018-19	2017-18	2016-17																	
287	337	357	177	214																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
287	315	331	168	210																	
5.1.2	<p>Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years</p> <p>5.1.2.1. Number of students benefited by scholarships and free ships provided by the</p>																				

institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
02	22	74	52	22

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
02	22	74	52	22

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
134	341	316	307	325

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
134	329	314	283	305

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year - wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
03	11	11	13	08

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
03	11	11	13	08

5.2.2 Average percentage of students progressing to higher education during the last five years

5.2.2.1. Number of outgoing student progressing to higher education.

Answer before DVV Verification : 66

Answer after DVV Verification: 49

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	02	02	01	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	01	02	01	00

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
03	06	03	01	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
03	06	03	01	00

Remark : As per the data provided by the HEI

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
10	17	11	10	21

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	09	09	01	11

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	324	213	193	200

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	18	17	19	22

Remark : As per the data provided by HEI

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

6.3.2 **Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	11	00	20	08

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	04	00	08	05

6.3.3 **Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
01	02	00	00	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
01	02	00	00	00

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
09	00	00	01	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
03	00	00	01	00

6.4.2 **Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2.6515	2.6264	2.77248	2.0950	2.0250

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2.6515	2.6264	2.77248	2.0950	2.0250

6.5.3 **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: B. 3 of the above

7.1.2 **The Institution has facilities for alternate sources of energy and energy conservation measures**

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

7.1.4 **Water conservation facilities available in the Institution:**

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**

	<p>4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus</p> <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: A. Any 4 or all of the above</p>
7.1.5	<p>Green campus initiatives include:</p> <p>1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants</p> <p>Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: A. Any 4 or All of the above</p>
7.1.6	<p>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <p>1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities</p> <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: A. Any 4 or all of the above</p>
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <p>1. Built environment with ramps/lifts for easy access to classrooms. 2. Divyangjan friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p> <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: A. Any 4 or all of the above</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <p>1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p> <p>Answer before DVV Verification : B. 3 of the above</p>

Answer After DVV Verification: B. 3 of the above

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>102</td> <td>71</td> <td>57</td> <td>57</td> <td>57</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>102</td> <td>71</td> <td>57</td> <td>57</td> <td>57</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	102	71	57	57	57	2020-21	2019-20	2018-19	2017-18	2016-17	102	71	57	57	57
2020-21	2019-20	2018-19	2017-18	2016-17																	
102	71	57	57	57																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
102	71	57	57	57																	
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>06</td> <td>06</td> <td>06</td> <td>06</td> <td>06</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>06</td> <td>06</td> <td>06</td> <td>06</td> <td>06</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	06	06	06	06	06	2020-21	2019-20	2018-19	2017-18	2016-17	06	06	06	06	06
2020-21	2019-20	2018-19	2017-18	2016-17																	
06	06	06	06	06																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
06	06	06	06	06																	
2.1	<p>Number of students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>380</td> <td>357</td> <td>429</td> <td>415</td> <td>403</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>380</td> <td>357</td> <td>429</td> <td>415</td> <td>403</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	380	357	429	415	403	2020-21	2019-20	2018-19	2017-18	2016-17	380	357	429	415	403
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2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>120</td> <td>120</td> <td>120</td> <td>120</td> <td>120</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p>	2020-21	2019-20	2018-19	2017-18	2016-17	120	120	120	120	120										
2020-21	2019-20	2018-19	2017-18	2016-17																	
120	120	120	120	120																	

2020-21	2019-20	2018-19	2017-18	2016-17
120	120	120	120	120

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
140	106	81	83	96

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
140	106	81	83	96

3.1 **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	16	16	16

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	14	14	14

3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	16	16	16

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	14	14	14

4.1 **Total number of classrooms and seminar halls**

Answer before DVV Verification : 13

Answer after DVV Verification : 13

4.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8.88983	9.9711	18.83125	10.35217	20.6991

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8.16	7.88	12.7	9.69	9.71

4.3 **Number of Computers**
 Answer before DVV Verification : 32
 Answer after DVV Verification : 23

4.4 **Total number of computers in the campus for academic purpose**
 Answer before DVV Verification : 26
 Answer after DVV Verification : 17

