YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution	MARATHA VIDYA PRASARAK SAMAJ'S ARTS AND COMMERCE COLLEGE, KHEDGAON, TAL.DINDORI, DIST. NASHIK
• Name of the Head of the institution	DR. DIPAK NIVRUTTI KARE
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0257235183
• Mobile No:	9823514506
• Registered e-mail	acckhedgaon@rediffmail.com
• Alternate e-mail	deepakn28kare@gmail.com
• Address	A/P KHEDGAON, TAL. DINDORI, DIST.NASHIK
• City/Town	KHEDGAON
• State/UT	MAHARASHTRA
• Pin Code	422205

2. Institutional status

• Affiliated / Constitution Colleges	SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE
• Type of Institution	Co-education

- Location **Rural**

- Financial Status **Self-financing**

- Name of the Affiliating University **SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE**

- Name of the IQAC Coordinator **MR. DNYANESHWAR KARBAHRI NIKAM**

- Phone No. **9765489336**

- Alternate phone No. **7058088295**

- Mobile **7058088295**

- IQAC e-mail address **acckhedgaon@rediffmail.com**

- Alternate e-mail address **dknikam83@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://khedgaoncollege.ac.in/

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/Academic-Calendar-CIE-2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.20**	**2022**	**02/11/2022**	**31/10/2027**

6.Date of Establishment of IQAC **20/06/2020**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	Government of India Post-Matric Scholarship SC	State Government	2022-23	141680
College	Government of India Post-Matric Scholarship ST	State Government	2022-23	899220
College	Government of India Post-Matric Scholarship OBC	State Government	2022-23	807505
College	Government of India Post-Matric Scholarship VJ-NT	State Government	2022-23	133175
College	Government of India Post-Matric Scholarship FREESHIP (SC)	State Government	2022-23	00
College	Government of India Post-Matric Scholarship FREESHIP (VJNT)	State Government	2022-23	00
College	Government of India Post-Matric Scholarship FREESHIP (EBC)	State Government	2022-23	664140

8.Whether composition of IQAC as per latest NAAC guidelines   `Yes`

- Upload latest notification of formation of IQAC   <u>View File</u>

9.No. of IQAC meetings held during the year   `04`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   <u>View File</u>

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Academic Calendar for the Academic Year 2022-23 was made more comprehensive to include diverse activities and its successful implementation was monitored by the IQAC.`

`All the departments and Staff members are motivated to participate and organize workshop, Seminar and conferences on current issues.`

`Suggestions made for the improvement in the infrastructure as per the requirement.`

`Staff / Faculty were encouraged to publish research articles with UGC recognized peer revived Journal`

`Class coordinators were appointed for each class to guide students to understand and follow the new system.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conducting online Student Satisfaction Survey.	The online student satisfaction survey for the year 2022-23 was conducted and it was responded by 292 students. The feedback was analysed and the suggestions given by the students were discussed in IQAC.
Cleanliness campaign	Red dust-bins have been kept in the institute for hazardous west.
Awareness Programme	1.Marriage Counselling Programme conducted on 6th February 2023. 2. Voter Awareness Programme. 3. AIDS Awareness Programme. 4. Nirbhya Kanya Abhiyan.
To attempt to make the entire premises of the college wi-fi enabled	The faculty has access to the college's Wi-Fi network in all classrooms, office, and common areas (such as the seminar hall and library).
To select teachers who will serve as mentors/coordinators for students, assisting them from admission to results and any other issues that may arise.	Class co-ordinators were appointed for each class to assist students in understanding and adhering to the new system. Because many students had issues ranging from personal to technical in difficulty,
To organise industrial and field visit	College organised industrial and field fisits for the enhancement of the students.
Students Centric Activities	Webinars, seminars, and workshops were organized with the objective of enhancing students' skill development and employability and making them responsible citizens of society. Some of them were webinars on digital marketing, seminars on career counseling and self-defense, industry visits, field

	visit etc.
Staff Development	Teaching staff were encouraged to pursue higher education, as well as engage in research and skill development
Alumni Meet	Connected with the Alumni and the current students for mutual growth and motivation.
National Education Policy-2020	Teachers were sent to attend workshops and seminars on NEP-2020. College level programme was held to discuss NEP-2020.
To conduct fortnight programme for Promoting and Sustaining Marathi Language.	As per the discussion with Hon'ble principal college conducted 'Fortnight Programme' for enhancement and Sustaining Marathi Language and organised various competition.

13.Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

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14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	15/02/2024

15.Multidisciplinary / interdisciplinary

Maratha Vidya Prasarak Samaj's Arts, Commerce and Science College, khedgaon is multidisciplinary institute that offers various disciplines /programmes in the three major streams viz.

Arts and Commerce (2003-04), and Science (2022-23). The affiliating university has adopted CBCS pattern from the academic year 2019-20 and introduced some short term extra credit courses such as 'Democracy, Elections and Good governance' and 'Personality Development'. Embracing a multidisciplinary/ interdisciplinary approach aids the college in bringing about an all-round development in the undergraduate phase of students' education. By taking up such an approach, it helps in enhancing students' understanding, critical thinking, problem-solving, creativity, and preparation for complex issues. With the introduction of the National Education Policy (NEP by the UGC, the college has welcomed the move and has decided to implement the policy which is based on a multidisciplinary approach as per the university guidelines.

16.Academic bank of credits (ABC):

As per the regulations and guidelines of the affiliating university, a nodal officer has been appointed for the execution of the instructions and guidelines given by the university. The college has made the students aware of Academic Bank of Credits and provided them with the link by which they can register in Academic Bank. Almost all the students of the academic year have been registered in the bank. The college has appointed the faculty for the smooth implementation of the process of registration in this academic year. The Academic Bank of Credits (ABC) will be of great help to the students. The ABC will digitally store the academic credits earned from various Higher Education Institutions so that degrees can be awarded, considering the credits earned by the students. It will allow students to take courses as per their vocational, professional, or intellectual requirements. It will also allow them for suitable exit and re-entry points. This will enable students to select the best courses or combinations that suit their aptitude and quest for knowledge.

17.Skill development:

The government jobs are decreasing day by day therefore the students are seeking jobs into private sector. As a result, the vast number of graduates from the college finds job in the private sector where the basic skills are required. Taking the requirements of the students into consideration, the decision has been taken to start two skill based courses in the college. Along with the programmes offered by the affiliating university, the college has conducted Skill Development courses such as 1. Certificate Course in soft Skills and Communication Skills in

English and 2. Certificate Course in Tally ERP9. Along with these particular skills, some ethical values, human values, social manners and etiquettes are also inculcated among the students at priority level through various activities. Institute organizes various seminars, workshops, alumni sessions, industry expert interactions for the technical and soft skill development of the students. Institute have planned new methods for evaluations like poster presentation for the environment subject, presentation competition for the field work, etc. This resulted in various confidence boosting, presentation skills, research thinking, and experiential learning and gave them chance to implement their knowledge practically.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute plans to incorporate the Indian Knowledge System in the academic activities to be conducted throughout the academic year. Through various activities, the integration of Indian Knowledge is observed. To inculcate the democratic values among the students, the student council is prepared through election by involving all the class representatives. The council observes the various programmes of cultural significance. The Constitution Day is observed on 26 November. On this day, the importance of the Constitution is explained before the students. The Preamble of the Constitution is read collectively to inculcate nature and structure of the Indian Government, fundamental rights and duties among the students. To emphasize the importance of Democracy for welfare state, Voter's Day on 25 January is observed. Department of Marathi observes Marathi Day on 27 February. Through this programme, the students are made aware of the History of Marathi language and its literature. Department of Commerce celebrates commerce Day on 7 August, and the Departments of Science Faculty collectively observe Science Day on 28 February. Various activities such as Elocution Competition, Poetry Recitation Competition, Essay Writing Competition, Science Quiz Competition, History Quiz Competition, Rangoli Competition, Business Oriented events etc. are held in the college regularly. Various themes of Indian Knowledge System have been communicated through the programmes. The medium of instruction of all the programmes is Marathi. The subjects involved in social Sciences are taught in Marathi whereas that of science is in English. Some of the subjects of Commerce such as Business Communication and Accountancy are taught in English. Multilingual approach is used for the convenience of the students' background. The students are informed to undergo various online courses available on SWAYAM,

NPTEL, IGNOU, CEC, IIM-B platforms. The teachers also provide the students with the links of YouTube to go for the online lectures available. ICT-enabled classrooms are made available for the staff members to impart quality education and for the smoothly dealing of curriculum.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As far as the syllabus and its defining outcomes are concerned, it is prepared by the affiliating university Savitribai Phule Pune University, Pune. Therefore the maximum responsibility of designing the syllabus rests with the affiliating university. The procedure of the designing of syllabus involves the teachers from all affiliated colleges and the elected members of the board of Studies. The teachers participate in the procedure through workshops and give some valuable inputs collected from the stakeholders such as the parents and alumni of the respective colleges. The college arranges programmes through 'Alumni Association' and 'Parents' Association'. In the Alumni meet, the alumni working in various fields share their experiences in the form of feedback. The feedback provided by them are full of inputs demanding the required skills in the various fields. The parents give their feedback regarding the requirements. The inputs given by parents and alumni are shared in the workshops held for the preparation of syllabus. To enhance the learning experiences of students, field visits, project activities and study tours are held regularly.

20.Distance education/online education:

Since 2019, educational institutions in the country have employed digital platforms for engaging classes, conducting conferences, meetings etc. Keeping aside the negative impact of lack of face to face learning, online education has broken the geographical barriers creating interaction of experts and students from distant locations. Opening up of the educational institutions after pandemic has paved the way of adopting hybrid mode of education called as 'PHYGITAL' combining online and offline resources. This can be considered as the new normal, which is envisaged in New Education Policy as well. Due to the experience gained during the closure period of Covid-19, access to online resources by educators and students will not be a constraint anymore. All correspondence done to NAAC, AISHE, UGC, RUSA, and Parent Institute is through online platform.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	**123**

File Description	Documents
Data Template	View File

2.Student	
2.1 Number of students during the year	**305**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**120**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**57**

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	**22**

File Description	Documents
Data Template	View File

3.2	**18**

Number of Sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**23**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**23310932**
4.3 Total number of computers on campus for academic purposes	**36**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college ensures effective curriculum delivery through a well-planned and documented process. The IQAC prepares the academic calendar of the college specifying suitable available dates for significant academic and other activities. The faculty members are briefed on the academic activities of the college on the first meeting of the commencement of every academic year. The Head of the departments arranges departmental meetings to distribute and assign the workload. The syllabus is disseminated as per classes and papers/courses for teaching. Each teacher is informed about academic and administrative committee responsibilities. IQAC and departmental meetings are held periodically to review the completion of the syllabus. For the effective transmission and delivery of Curricula, departments integrate classroom teaching with various ICT tools, field projects, student seminars, tutorials, question papers solving, research projects, field survey, on-the-job training etc. The college organizes seminars/conferences/ workshops to update subject knowledge. For effective curriculum delivery teachers use participative, problem-solving solving and student-centric learning methods. At the end of every academic year, IQAC collects and analyses feedback and

gives suggestions to the respective faculties for further improvements.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://khedgaoncollege.ac.in/index.php/iqac/meeting-minutes/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The affiliating university gives the various tools for continuous internal evaluation along with the syllabus. To follow the same throughout the year, the principal calls meeting of IQAC, HODs, coordinators, Examination Committee and Sports Committee members to decide the procedure of internal evaluation. The decisions taken in the meeting are included in the college academic calendar. The college follows the CBCS with Semester pattern prescribed by affiliating university. In this pattern, 70+30 (Internal) =100 formula of marks for Arts and Commerce and 35+15 (Internal) =50 formula for Science courses is adopted which is then converted into grades. The students of all faculties have to score 40 percentage marks in internal and university examinations each for passing. The continuous internal evaluation is done on regular basis from time to time with the tools such as Open Book Test, Home Assignments, Mid-term test, Group discussion, Presentation, Practical, project Work, etc. The internal marks received by the students are sent to the university to add them in the university marks and grade is offered to the students along with SGPA and CGPA.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://khedgaoncollege.ac.in/index.php/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the	**B. Any 3 of the above**

following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

222

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

222

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates various life skills, Ethics, values, local and global challenges through its curriculum delivery. The University has introduced Choice Based Credit System (CBCS) pattern for First and Second Year of UG Courses. From the point of view of the cross cutting issues specified in this particular metric and their integration, our college is striving meticulously to put in practice through the respective curriculum at UG course. College runs skill development programs for all students which help students in the aspiration of jobs on higher positions. College has a well-developed commerce lab, smart boards. Add-on courses are introduced so that every issue and responsibility, gender, environmental sustainability, and human values are addressed. Every teacher integrates all these issues as an integral part of their teaching-learning process. In the traditional faculties like Arts and Commerce, all these aspects are practically addressed. The college has student representation

in college activity that helps in creating awareness regarding social issues such as Professional Ethics, gender, environmental awareness & human rights through the activities.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

226

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://khedgaoncollege.ac.in/index.php/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

240

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

59

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College has implemented a well-planned mechanism to assess students' learning levels. At the start of the admissions process, counselling counters are set up where the faculties/subjects can be consulted. Experts interact with students, assess their abilities, and advise them on the best subjects to study. For first-year students, the college has a built-in mechanism. Steps taken to help slow learners: Meritorious students are encouraged to assist slow learners. As previously stated, remedial classes are scheduled for them after college hours. Their faculties provide them with appropriate advice. It largely assists them in overcoming their inhibitions and becoming more self-assured individuals.Steps taken to assist the Advanced learners: The college has made provision for special lectures where the advanced learners are counseled about the career options / possibilities they can embark on in the future. The Advanced Learners are motivated and provided with extra inputs during special lectures to help them compete and perform at University level. Students performing outstandingly in university exams are felicitated during the college annual programme.

File Description	Documents
Link for additional Information	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/2.2.1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
305	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college strongly believes that teachers are positive growth facilitators and promote productive learning. To ensure a positive and rich learning experience, the college emphasises a wide range of innovative and thought-provoking methodologies. This studentcentered approach includes guest lectures, field trips, experimental and online learning, study tours, webinars, and other activities. Interactive teaching methods are used in the Departments. Interactive methods are defined as techniques that necessitate active participation of students in the learning process. This method includes activities such as question-and-answer sessions, role-playing, educational games, news paper analysis, class presentations, discussion of previous year's university exam papers, and so on.ICT Enabled learning: This method emphasises the incorporation of information technology/computers into the process in order to make teaching and learning more interesting and fruitful. This methodology not only assists teachers in communicating more effectively with students, but it also assists them in demonstrating conceptual topics in a comprehensive manner. This improves students' learning capacity and allows them to participate actively in the process. Providing students and teachers with easier access to E-resources such as e-books, e-journals, emagazines, and so on.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers at Arts and Commerce College, Khedgaon use online education resources, social networking sites, and blended learning platforms such as Google Classroom to effectively deliver instruction and provide students with an enhanced learningexperience. The Department of Commerce teachers naturally lead in the complete adoption of ICT enabled tools to render teaching; however, almost all teachers use ICT tools in some way or another to teach and train their students. The English Department has laboratories that are relevant to their subjects. These laboratories supplement the knowledge gained in traditional classes. All departments have used it to watch educational movies, documentaries, and create power point presentations.Platforms such as YouTube, email, WhatsApp groups, and Google classrooms are used to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, create presentations, answer questions, mentor, and share information.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/2.3.2-New.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	*View File*
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows a continuous and comprehensive internal evaluation system in accordance with the norms and guidelines ofSavitribai Phule Pune University, Pune. The examination committee's examination schedule is communicated to students via notice board and announcements in classrooms by the concerned teachers. The cumulative scores of attendance, tutorials, field projects, assignments/seminars/oral presentations, and the score obtained on internal tests are used to evaluate students. In UG programmes, the Choice Based Credit System (CBCS) is used, and internal evaluation is conducted in accordance with SPPU rules.Internal examination question papers are prepared in accordance with SPPU guidelines. The exam, which is supervised by the junior supervisor, follows a set schedule. The concerned subject teacher informs all students about the internal exam syllabus well in advance. Answer sheets are shown to students to provide transparency and accountability in the evaluation process. Students' complaints are promptly addressed. The login accounts of teachers are used to submit online internal marks on the university's internal examination portal. The internal squad is in charge of preventing malpractice in the internal examination.

File Description	Documents
Any additional information	*View File*
Link for additional information	*https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/2.5.1.pdf*

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our college has established a mechanism for resolving students'

academic and nonacademic grievances, such as assessment, attendance, examination administration, and harassment by faculty. colleagues, students, or teachers, for example For this College, "Examination Grievance Satisfaction Committees at the College and University Levels Examination" have been formed. These committees are described in detail below. Committee at the College Level: The college establishes various committees for transparent examinationrelated work, such as college-level examinations. The college appoints a first year exam co-coordinator and members to oversee the administration of the first year examination, including the registration of examination forms, guidance for online and reexamination and other work, the generation and correction (if any) of hall tickets, and the generation and correction (if any) of results.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes and course outcomes for all programmes offered by the institution are stated and displayed on the website, and staff and students are informed. The syllabus contains the programme specific outcomes and course outcomes that bring out the objective of individual courses and can be downloaded from the Savitribai Phule Pune University Pune website. Throughout the programme, students are motivated to achieve course outcomes. Each faculty keeps an Academic Record for each student in which COs and their mapping to POs are mentioned. It assists faculty in developing assignment and other evaluation methods that are consistent with the COs.POs from all faculties are highlighted through the career options available to students after completing the programmes. During the Alumni Meet and other events and meetings, alumnae from various faculties are invited to interact with both students and teachers. They discuss how the various courses shaped their careers, which helps students appreciate the programme. This is also a chance for teachers to get feedback on courses that need to be improved and components that will make them more relevant.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/2.6.1.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The university has explained the course and programme objectives and learning outcomes. The course content and assessment strategies are determined by the Course Learning Objectives. They ensure that outcome-based education is implemented. Data on student learning outcomes are collected on a regular and continuous internal and external evaluationbasis. Students' physical presence is counted, but so is their performance in midterm exams, internal evaluation (assignments, projects, presentations, etc.), and semester / term exams. Faculty members serve as advisors to students, discussing any declines in their performance with them.The Programme Outcomes have been calculated on the basis of the responses given by the passed out students to the questionnaire framed on Likert Rating Scale based questions. If the calculated value is 01, the Programme Attainment is considered as Low; if the value is 02 the Programme Attainment is considered as Medium; and if the value is 03 the Programme Attainment is considered as High.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/2.6.2-Copy.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

57

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/2.6.3-merged-14.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/2.7.1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1,90,000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/3.1.2-new.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College activities help students become aware of the various pressing issues and problems that exist in society. Last year, the college's students and faculty actively participated in social and holistic programmes such as Village Cleanliness Drive, Family Survey, Visit to Senior Citizen Group, Visit to Grampanchayat, Tree Plantation, and organising awareness lecture series on Premarital Counselling, Diet and Health, Education, and Corruption, among others. Furthermore, The N.S.S. volunteers organise and carry out Tree Plantation, Celebration of Important Days, Blood Donation Camps, Road Safety Awareness Campaign, Cleanliness Programs, and AIDS Awareness Campaign on a regular basis. This allows students to establish personal interactions with people about the problems and issues that are prevalent in society.The college has worked hard to establish andexpand the community network, as well as to solve the various problems that people face in society, through various programmes such as Public Health and Hygiene, HIV AIDS Awareness, COVID Awareness, and Gender Equality. The college hosts a number of thematic Webinars and workshops, inviting distinguished people from various walks of life to instil good citizenship and service oriented skills in students. The college campus is a tobacco-free zone.

File Description	Documents
Paste link for additional information	https://khedgaoncollege.ac.in/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government

/ government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

562

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

`03`

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

`06`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is purely located in tribal and rural area and is spread over a campus of 1.87 Hector. The institution has Fifteen (15) fully functional Class Rooms and 4 small room. The class rooms have capacity of 120 students. The mode of teaching is both conventional Chalk & Talk method along with Digital mode. The college has Language Lab, Psychology Lab Girls Common Room, 1 computer labs- for Commerce Department and other Principal cabin, Office, Staff room, NSS room/ Student Welfare Room, Library, IQAC Cell, well equipped Examination Department, Xerox Centre the Department of Physical Education with proper storage capacity and strong room,. Our college has the following facilities :- 1.High Speed Internet Facility(100 mbps) 2.Notice boards 3.Computer Lab with 11 PC's 4.Well Equipped Labs (Computer, Psychology and Commerce) 5.Well equipped library 7.04 Lecture Hall with Projectors and one seminar hall with projector. 8. 01UPS for uninterrupted power supply.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Physical Education and Sports department was started to developstudents physically, mentally, intellectually and emotionally well. Department also organizes various lectures for awareness of health, Fitness & Sports under Physical Education Scheme of SPPU. Department also conduct fitness test of student to understand the fitness level of individual. Department also organizes Physical Education Scheme exam every year as per Savitribai Phule Pune university, Pune rules.The college has adequate facilities for Cultural activities. The department of Physical education was organized various activities such as Yoga Training Programme and Fit India for good health.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

23

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

23310932

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Using the Integrated Library Management System, the Central Library is completely automated (ILMS). The location of the library makes it convenient for both students and faculty to access. Auto Lib is a comprehensive, multilingual, multiuser library management solution that automates all internal library activities. The software package is user-friendly and can be used by staff and students with no prior computer experience. This is homegrown software created by Sinnar, Nashik-based IT Soft Developers. Autolib is the ILMS programme for automation. With the ILMS 1.9.75 edition, 2017 is the year of automation. All college students and employees have access to the Open Public Access Catalogue (OPAC) at the library's entrance.Library has a separate Webpage under College Website: https://khedgaoncollege.ac.in/index.php/facilities/library/ The web page of Library gives access to various E-resources, useful information (syllabus, question papers, links to various useful websites, etc.)

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/4.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.64981

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

16.621

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has adequate IT facilities including high-speed broadband Internet connection of 100 Mbps. The college has formed an ICT infrastructure committee for upgradation of IT facilities and maintenance. This committee continuously monitors the requirement of different departments and classrooms. A separate team of technicians appointed by the parent society to regularly look after the maintenance. All the ICT facilities are updated periodically as per the requirements. The Institution has 36 Computers out of which 11 computer systems are connected with LAN facility. College has purchased an integrated College Management Software from IT soft developers, Sinnar. The software is used for admission, accounting, TC, examination and Library related work. Routine activities related to students like generation of Fee receipts, Bonafide Certificates, Leaving Certificates are done using the software. In Library the software is used for issuing of I-cards, accessioning, circulation, OPAC. The software is updated

periodically. The Computer systems are protected by purchasing Quick Heal antivirus software periodically.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/4.3.1.pdf

4.3.2 - Number of Computers

36

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2,33,10,932

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The policy assures the optimum utilization and proper maintenance with a standard required specification of physical, academic and support service facilities of the college to accomplish the high degree of excellence imbibing human values in all endeavors. AIMS 1. To achieve optimum utilization of facilities and services for the benefit of stakeholders 2. To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities. 3. To prevent misuse and misconduct of resources and services. 4. To achieve timely up-gradation, replenishment, repairing and replacement of the resources and services 5. To set standardized maintenance and utilization procedures for resources. 6. To reduce probabilities of accidents at workplace for ensuring safety.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

271

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

65

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

209

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

209

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

```
08
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File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

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05
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File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

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File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Council is formed in the college as per the guidelines of university and under the Maharashtra University Act 1994. All the members in the council are selected from each class on the basis of their academic performance. A sport representative is also elected with the intention of creating interest amongst the students about various sports activities conducted in the college and at university level. The council is basically formed to solve various problems of the college and help the administration of the college maintain discipline amongst the student making the active involvement of the students in it. The students are groomed in leadership positions bymaking them incharge of organizing various college and departmental events such as Essay competition, elocution competitions, poetry recitation, debate competition, poster and quiz competition etc. (the department of Commerce and Political Science organized Quiz Competition with the Google Form) In the academic year 2022-23, The students are involved in the decision-making mechanism in various ways.

File Description	Documents
Paste link for additional information	https://khedgaoncollege.ac.in/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

64

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association (MAHA/1421/NA, dated 30/11/2019) of the College is registered. The college is purely located in tribal and rural area. The students are from economically backward families. They try to find earning source just after the completion of their education. Basically, they have to face many problems about getting employment so the college does not expect any financial supportsfrom them. The college has established 'Alumni Association' for the progression of the students. The students actively participated in the community activity such as Awareness Programme, Family Survey and so on.Many of the alumni are in regular contact with the faculties and contribute to the teaching learning processes indirectly by providing a variety of information. The alumni of the college assist the college and its students in different ways. The N.S.S. unit of the college seeks the help of the alumni in adopting a village and organizing 'Special Community Services' for the needy people. The college also holds the special meetings and programs with the successful alumni to motivate and inspire the students of the college.

File Description	Documents
Paste link for additional information	https://khedgaoncollege.ac.in/index.php/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision-Our efforts are dedicated to impart quality and value based education to student and mainstreaming the practices that facilitate intellectual, emotional, physical and cultural growth of students.

Mission -To promote higher education for people in rural, tribal and backward areas and enable students to enter dynamic world confidently and contribute to the society productively.

At the beginning of the academic year, various committees are formed and entrusted with responsibilities of various activities for smooth functioning of the College. The Principal organizes regular meetings and assigns the teachers their responsibilities. The Institution has College Development Committee, Internal Quality Assurance Cell which comprises representation of the Management of Parent Institute, Senior Faculties, Librarian, Director of Physical Education, Teachers representative, representative from Alumni, Student' Representative, etc.

File Description	Documents
Paste link for additional information	https://khedgaoncollege.ac.in/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal is the competent authority and Head of the Institution. Every academic year, a meeting is held under the Chairmanship of the Principal for constituting different committees for smoothly and efficiently functioning of the Institution. The major authority is given to the head of the committee for completion of the work. Similarly, there are different departments and subjects in the College. The head is the prime authority in the department as well. All the rights are preserved with the head of the department. Hence, there is scope for enrichment of the departments due to liberty in respect of powers. All the faculty members have given the freedom relating to order or to purchase any study material for the academic development. In the case of the administrative work, the Junior Clerk is the prime authority. All the teaching and nonteaching staff works under the administrative officer. All the new circulars from the Savitribai Phule Pune University and the Government of Maharashtra are communicated and discussed with the office staff. Therefore, there is a good work culture between the teaching and the nonteaching staff.

File Description	Documents
Paste link for additional information	https://khedgaoncollege.ac.in/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The parent institute has developed a strategy of online admission in which a software is developed by which all the students seeking admission in the college has to apply online that ensures transparency in admission system. The software helps in organizing the student data systematically. The data collected in the software is used to ensure the eligibility of enrolled students, to fill in scholarship forms, to prepare Identity card and library card. The same data is used to maintain the fees records. The students apply for examination in online mode. The college appoints teachers and provides them with necessary infrastructure to help the students for filling in the form of examination. The database collected while filling in the form of examination is utilized to issue hall tickets. The university examination papers

are received online just before half an hour of the scheduled time of the paper. Customized software is used to generate Hall tickets, mark sheets and results. The college has biometric attendance system installed in the Principal's cabin to monitor working hours of teaching and non-teaching staff. The college has developed its website with unique features that provides administrative access to all the departments.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://khedgaoncollege.ac.in/index.php/local-management-committee/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

For the effective and efficient functioning of the college, there are various institutional bodies formed in college which can be classified into two aspects viz. administration and academics. The administration involves the Management Governing Council and College Development Committee. Both the bodies administrate the college with the Principal, and Heads of the Departments. The Principal in consultation with the chairperson of the CDC calls at least two meetings in an academic year in which decisions are taken for the overall development of the college. IQAC is a body works at administrative as well as academic level. The principal is the chairperson of IQAC that implements both academic and administrative decisions. Various college committees under IQAC work for the smooth functioning of the college that includes Examination, Library, Research and Development, etc. The committees such as Students' Welfare, NSS, Extramural Board, Cultural Committee and Staff Academy work in coordination with IQAC to organize co-curricular, extra-curricular and extension activities. The various committees such as Anti-sexual harassment cell, Anti-Ragging Cell, Grievance Redressal Cell, Counselling Cell, etc. take care of the issues of students.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/ORG.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The parent institute, Maratha Vidya Prasarak Samaj, Nashik, is very much alert of the welfare of its teaching and non-teaching staff. The institute takes many initiatives and efforts to satisfy its employees. Some of the facilities provided by the institute for the welfare of its employees are: 1. Monitors and guides two Cooperative Societies that provide loan up to Rs. 50 Lakh as per the amount of salary of the employee with minimum interest rate. 2. The societies provide an emergency loan of Rs. 50,000 urgently any time. 3. Loan against medical expenses in case of accident is provided immediately. 4. Provides safety to Fixed Deposits with attractive interest rate. 5. Saving account schemes are available in both the societies. 6. Every society provides insurance of Rs. 25 Lakhs in case of the casualty of the member. 7. Financial assistance is provided under Sevak Kalyan Nidhi scheme (Employee Welfare Fund) in case of accident or death. 8. The college pays

the fees of Seminar, Conference, and Workshop to the employee along with Travelling Allowances. 9. The parent institute provides half of the charges of travelling in abroad to those employees who participate in International Conferences and present research papers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A system of regular assessment of teaching and non-teaching staff is in place. API Forms- All the staff members fill in the form of API (Academic Performance Indicator) regularly at the end of the academic year in the prescribed format given by UGC. The head of

the concerned department verifies it and submits in IQAC for its validation. When the staff member is eligible for the promotion under Career Advancement Scheme and fulfills all the conditions, the IQAC recommends the case to the affiliating university through the Principal. Confidential Reports- At the end of every academic year, the Head of every department collects the confidential reports and submit to the Principal with remarks after verification. The same is recorded in personal file of every employee. Teachers' Assessment from Student: The students give their feedback every year on the teacher's performance in the classroom that helps to assess the teacher. The feedback is analyzed and the outcomes are communicated to the respective teacher with appreciation and suggestions. Departmental Assessment: When the results of the university examination are declared, every department calculates the results with respect to subject and teacher that shows the individual performance of the teacher in the classroom.

File Description	Documents
Paste link for additional information	https://khedgaoncollege.ac.in/index.php/iqac/meeting-minutes/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college goes through both internal and external audits every year. 1. External Audit- The external auditor audits financial statements such as vouchers, books of accounts, grant sanctioning letters, etc. 1. The university and UGC authorities carry out an audit of the funds provided to the college. 2. The auditors from the department of Higher Education carry out an external audit of the salaries paid to teaching and non-teaching staff by the government. 3. The account officer of affiliating university Savitribai Phule Pune University audits funds provided under various schemes such as QIP, N.S.S., SDO, Examination Expenditure, the research funds provided by the funding agencies such as UGC, BCUD, SPPU etc.2. Internal Audit- The management of the parent institute has appointed Mr. R. S. Baste and associates to audit all the financial documents. The appointed officials audit each event that requires financial assistance strictly.

File Description	Documents
Paste link for additional information	https://khedgaoncollege.ac.in/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

12000

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College Development Committee (CDC) defines resource generation policies, procedure and strategies of optimal utilization in the meetings of CDC. Resources generation strategies: 1. Fees – The College collects the fees from the students as per the rules and guidelines of Savitribai Phule Pune University and the State Government of Maharashtra with respect to the tuition fees and admission fees. Utilization Strategies: According to the financial decisions taken in the CDC, the proposals are prepared with quotations and sent to the parent institute to get it sanctioned. After getting it sanctioned the heads of the departments proceed further to implement it. The institute directs and guides all the heads and coordinators of the concerned departments and committees for the optimal utilization of the funds and resources. Augmentation of Infrastructure: Adequate provisions for the development of infrastructure is in place. Centralized Purchase: The Purchase Committee asks for departmental requirements from every head of department and put forward to the respective dealers recommended by the parent institute after being sanctioned by the parent institute. This centralized process helps to ensure

timeliness, transparency and quality. Repairs and Maintenance: the college follows the existing policy defined by the parent institute to carry out day-to-day maintenance.

File Description	Documents
Paste link for additional information	https://khedgaoncollege.ac.in/index.php/perspective-plan/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

College has IQAC established in 2018 that contributes in institutionalizing the quality assurance strategies and processes. It functions in academics and administration of the college. 1. IQAC recommends the management for fee instalments and fee concessions. Fee Installments- The prime aim of the college is to impart quality education to the students from rural, tribal, hilly and at the same time socially and economic backward students. As many of the students are from such background, the management has taken an initiative to allow the students to pay the fees in installments. Fee Concession- The College provides fund to the poor students from poor boys fund on demand of the student. 2. Teaching-Learning Policy- IQAC focusses on making the teaching and learning process student centric by using ICT tools and introducing experiential learning. 3. Strengthening Research Culture- IQAC encourages and motivates teachers to do research. The teachers are motivated to present research papers in state, national, and international seminars and conferences. They are also provided with incentives to publish papers in UGC care listed journals. As a result majority of teachers have registered for Ph. D. 4. IQAC monitors and guides for smoothly performance of activities and events in the college.

File Description	Documents
Paste link for additional information	https://khedgaoncollege.ac.in/index.php/iqac/meeting-minutes/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college guides in preparing timetable and its implementation. It takes feedback from students regarding teachers' performance in the classroom with respect to teaching and learning periodically. The review of results of all the programmes and courses is taken after the declaration of the university results. It also reviews the teaching methods applied by the teachers reflected in Self-Appraisal report. The IQAC always suggests innovative methods in teaching –learning process to bring good results. The IQAC plays a significant role in constituting college committees and appointing coordinators for various activities for the smooth functioning of the college. Efforts are taken by the IQAC to create an appropriate atmosphere for teaching, learning, evaluation and research. The lacuna in the previous activities are recorded to improve in the next performance and incremental improvements are observed.

File Description	Documents
Paste link for additional information	https://khedgaoncollege.ac.in/index.php/iqac/meeting-minutes/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://khedgaoncollege.ac.in/index.php/iqac/meeting-minutes/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There are certain measures initiated by the Institution/College for the promotion of gender equity. In view of safety and security, our College is protected with barbed wire wall compound. This prohibits trespassers and animals from entering the campus. For parking of vehicles sufficient space is provided near the main entrance. A separate cycle stand facilitates the students to keep their bicycles safely. College has provided various facilities like separate common rooms for boys and girl students so that they can get the comforts wheneverrequired in the college campus. Inside the common room, all facilities such as safe drinking water facility, sanitation facility, seating arrangements and first aids facility is primarily provided. Apart from this, our parent institution has made it mandatory for all students and staffs to observe dress code in college premises. The closed circuit cameras have been installed by the college to take the security measures. Collegecorridors, parking lot, entrance lobby, garden, gymkhana, playground and administrative office continuously remain under the surveillance of this system. College always aims to provide equal opportunity to both male and female pupils, the above mentioned facilities provide enough safety to both these classes.

File Description	Documents
Annual gender sensitization action plan	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/7.1.1-1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has a system to manage all types of solid waste that keeps environment free of pollution. Firstly, we separate Degradable solid waste from non-degradable solid waste. The college has a vermin composting plant in its premises. Theseparated degradable solid waste is utilized in Vermin Composting Plant to produce biofertilizers. The college uses the biofertilizer for the trees on the college campus. The Nondegradable solid waste is sold to the agent appointed by the parent institute for its recycling. It is done at regular interval. The liquid waste of urinals, toilets and wash basins is collected in underground tank. E-waste such as unusable computers, keyboards, mouse, printers, Xerox machine, scanners, UPS etc. are handed over to a service provider appointed by the parent institute for its recycling. Usable parts are separated and utilized wherever necessary. Remaining useless items are disposed of systematically ensuring environmentally sound disposal of ewaste. Care is taken by the college to dispose of all types of

waste to ensure pollution free campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://khedgaoncollege.ac.in/wp-content/uploads/2024/10/7.1.3-Management-of-degradable-waste.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

The college takes initiative to conduct various activities that ensure inclusive environment inculcating spiritual and ethical values among students and staff. The various events such as dance, singing, one-act-plays are staged in the annual function of the college that develop harmony among the students. The events and activities such as Rally, oaths, tree plantation, Women's Day, Swachhata Bharat Ahiyan, World Yoga Day, etc. are carried out by the students and teachers together that promotes the feeling of oneness among the students. The commemorative days, the birth anniversaries and death anniversaries of National Heroes and Social Reformers are observed that helps in developing the feeling of tolerance amongst the students. The important days such as Marathi Bhasha Din, English Language Day, Ozone Day, Vasundhara Day, Bhugol Day, Science Day, Commerce Day are celebrated by propagating the information through short speeches of the professors and relevant experts.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Department of Political Science conducts the programme of Constitution Day on 26 November. On this day, the Principal readsout the preamble of the Indian Constitution, which is then followed by students and teachers. The Principal enlightens the students regarding Constitutional rights and duties of the citizens of India. The NSS department of the college organizes activities such as Cleanliness, Family Survey, Social Awareness Programmes, Health and Hygiene in the college that inculcates all human values at the students. The Principal of the College addresses the students, teachers and invitees on the Republic Day and Independence Day. In this address, the Principal enlightens them about their rights and duties conferred by the Indian Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college observes all National Days every year that includes Republic Day on 26 January, Independence Day on 15 August, Maharashtra Day on 1 May. The invitees, chief-guests, students and employees attend the programme enthusiastically. The chief guest hoist the flag and the Principal of the college addresses the attendees. In this address, an information about the freedom fighters and their devotion is given and best compliments are wished to the attendees on the auspicious occasion that develops the feeling of unity of our country. On the eve of these days, special drive of cleanliness is undertaken. The students and

teachers actively participate various activities in the college. In the Induction Programme, the code of ethics, human values, rights, duties, and responsibilities as the citizen of India are spread. The volunteers of NSS actively participate in the activities such as Social Survey, Cleanliness, Health and Hygiene, Meri Mitti Mera Desh that the NSS department conducts regularly.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -1

Awareness about Sanitary Napkin to local adolescent girls

Objectives of the Practice:

- To create awareness among the rural, tribal and hilly area local adolescent girls about sanitary napkin.
- To provide guidance of Sanitary Napkin to the girl.
- To make awareness about negative issues regarding uses of sanitary napkin ;
- To visit various Pada's and Vasti's nearby Khedgaon village to create awareness among the women and girls.
- To conduct workshops for awareness of health and diet and uses of sanitary napkins.
- To encourage freedom of expressing themselves appropriately;
- To develop their critical thinking and decision making.

Best Practice -2

Skill Enhancement Drivers

1. Objectives of the Practice:

- To develop key abilities of the students.
- To inculcate ICT culture and skills among the tribal and rural students.
- To improve employability skills among the students.
- To organise various workshops for skill base education.
- Impart skill oriented short duration training for rural youths to help them in developing their technical and professional skills in the area
- To improve various skills among students like Written Communication, Oral Communication, Critical Thinking, Quantitative Analysis, Research, Information and Computer Literacy etc.
- To develop employability skill.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Arts, and Commerce College, Khedgaon is located in a rural, tribal area, and most of our students are from economically backward classes. The moto of the parent institute is 'Bahujan Hitay, Bahujan Sukhay' it means welfare of Masses. The vision of the institute focuses on creating high values and standards for the improvement of community. The Institute focuses on creating a collaborative academic environment with Holistic development of the students. One distinctive approach is to apply the knowledge efficiently and effectively with concern for societal, environmental, and cultural aspects relevant to professional computing practices. Institute is committed to quality and excellence in all its activities-teaching, research, training and extension. We have taken initiative under the IT awareness program. The institute contributes towards women empowerment by organizing various activities such as Gender Equality Awareness Program, Stress Management for Working Women, Session on Gender Equity, Women's Day Celebration, etc. under the aegis of its Gender Sensitization. The spirit of mutual work, discipline, social responsibility towards community development and nation building is inculcated through Institutional Social Responsibility ISR Cell, NSS and various technical & social clubs in the institute.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. To organize seminars and workshops on recent theme

2. To make the library automated with ILMS.

3. To set up Green Gymnasium in the campus.

4. To start Skill Based Courses

5. To start fully Computerised English Language Lab